

**Council Meeting  
Town of Nutter Fort  
1/23/18**

Recorder Louk invited attendees to join in prayer offered by Charlotte Link, followed by the Pledge of Allegiance.

Recorder Louk called the meeting to order in council chambers at 6:35 pm.

Attendance: Recorder Charlene Louk, Councilors Natalie Haddix, Karen Phillips, Brenda Riley and Donald “Duck” Webster, Chief Jeremy Haddix, Code Enforcer Keith Kesling, and Acting Police Chief Pat McCarty.

Absent: Mayor Sam Maxson, Councilor William Benincosa, Treasurer Julia Foley, Public Works Supervisor Taylor Keith.

Guests: Sheena Hunt-Region VI representative, Jim and Charlotte Link, Raetta Allen, Linda Blake, and Janet Conrad.

**Minutes:** 1/9/18 Council Meeting Minutes (attached) were approved after a motion by Karen Phillips and Duck Webster.

**Treasurer’s Report:** None

Accounts payable (attached) were approved after a motion by Duck Webster and second by Karen Phillips.

**Unfinished Business:**

- Council tabled the amended ordinances for property maintenance and property maintenance for unsafe structures. Council would like Mr. Kesling’s input before accepting them. Mr. Kesling needs additional time to finish reviewing them. Council pointed out that *Harrison* needs to be inserted several places in the documents, replacing *Kanawha* and *Putnam* counties (as written).
- Council reviewed the document (attached) Mrs. Foley obtained from the Municipal League to use as a format to advertise for firms to update the town’s ordinances. The request for proposals has been sent and we are awaiting responses.

**New Business:** Sheena Hunt from Region VI explained the advertising process and sequence of events for the proposed Sewer Project. We have established Thrasher as our engineering firm. We also need to determine the scope and costs of the project. Then we need to hire a project attorney and accountant. The attorney must be certified through the IJDC website. It was suggested we check with Johnnie Brown to see if he has this certification. Sheena answered questions and also suggested using Zach Dobbins as the accountant. She has worked with him and he is very knowledgeable in this area. We also need to decide if we want Region VI to be a part of the project. They will complete the application process, act as project administrator and keep the project running smoothly. Their fee is a percentage based on the project cost. Farther into the process we will need to get a Bond Council. There are only about three in the state. Ms. Hunt offered to contact Thrasher to see where we are in the process. She stated this is standard procedure. Karen Phillips moved to give Ms. Hunt permission to advertise for the required Sewer Project items. Motion passed after a second by Brenda Riley.

**Committee Reports:**

**Police Dept:** Acting Chief Pat McCarty reported things are running smoothly.

**Fire Dept:** Chief Haddix reported 1600 tickets for the Ultimate Giveaway were sold during the special sale on Jan. 20<sup>th</sup>. All ladders passed inspection. We need to keep in mind the ladder truck is 22 years old and will need to be replaced at some point. Chief Haddix received information from the Fire Marshall's office regarding insurance on vacant properties. There is no state requirement. Town's can develop their own ordinances to address this. Lending agencies do require insurance on vacant properties.

**Maintenance Dept:** No report.

**Code Enforcement:** Mr. Kesling spoke to the Go Mart attorney last week. They are working with Little Caesars, Burger King and possibly an oil and gas company to take over the vacant business. The roof project for Advanced Auto is finally moving forward. Mr. Kesling thanked the office staff for their hard work and help with this. Mr. Gricewich, owner of the old RG property indicated that he may now be willing to rent or sell the property. Mayor Maxson has had some discussion with Appalachian Tire and they may be interested in relocating there.

**Public Comment:** Janet Conrad commended NFPD for assisting her family when they were locked out of their house on Dec. 23<sup>rd</sup>.

Meeting adjourned by acclamation at 7:05 pm.

Respectfully submitted,

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Charlene Louk, Recorder

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Sam Maxson, Mayor