

**Council Meeting
Nutter Fort
October 22, 2013**

The regular meeting of council of Nutter Fort was held, Tuesday, October 22, 2013, in council chambers with the following members present; William Benincosa, Stephen Korn, Bruce Kidd, Karen Phillips, Mayor Nathan Rohrbough, and Recorder Sam Maxson. Absent was councilor Donald Webster. Also present were; Treasurer Julia Foley, Fire Chief Jeremy Haddix, Maintenance Supervisor Jim Wolfe, and Police Chief Ron Godwin. Guests were; Jamie Pyle, Leanna Spornak, Steve Cain of Santec Engineering, and Jan McNemeer.

The meeting was called to order at 7:30PM by Mayor Rohrbough, with Councilor Benincosa asking prayer, followed by the pledge of allegiance.

Steve Cain, of Santec Engineering, addressed council concerning the Town of Stonewood's plans to install a new feeder water line from Clarksburg's Shawnee Way, down our Franklin Street into the park, across Elk Creek into Stonewood. This will probably occur in the spring of 2014, The contractor will bore under both Pennsylvania Ave and Maryland Ave and, after the ditches settle, overlay Franklin Ave in it's entirety with 2" of asphalt. We will have our attorney approve the agreement before it is signed. Questions arose after Mr. Cain's departure if this would allow Stonewood to sell water directly to the Greater Harrison PSD.

There were no bids received for asbestos testing at the 1405 and 1405 ½ Buckhannon Pike houses. This is the second attempt in obtaining bids. According to the Mayor, the City of Clarksburg has employees that are certified in asbestos testing in their Public Works department and may be able to do the testing. This property was purchased by the town with plans to raze the structures and auction the vacant lot for commercial development.

- The ordinance enacting a vacant building registration program (attached) was passed on the second reading, by a 4 to 1 margin, with the opposing vote cast by Recorder Sam Maxson. Maxson voiced concerns that this ordinance would adversely affect vacant residential home owners who properly maintain their houses. The motion was made to approve by Stephen Korn and seconded by Karen Phillips.
- Bruce Kidd motioned to authorize a \$50 color advertisement which will be published on October 28, 2013 and October 30, 2013 in the Exponent Telegram for announcing upcoming town events. The motion was approved by unanimous vote following a second by Karen Phillips.
- Stephen Korn motioned approval of the building permits (attached), and, after a second by Karen Phillips, they were passed by unanimous vote.
- The bills (attached) were approved by unanimous vote following a motion by Karen Phillips and a second by Stephen Korn.
- Bruce Kidd motioned approval of the October 8, 2013 minutes. Stephen Korn voiced a second and they were approved by unanimous vote.

Old Business The Holiday Festival letter (attached) has been sent to businesses. The mayor suggested that, once the houses at 1405 and 1405 ½ Buckhannon Pike have been razed, a sign be placed in the front, stating details of the vacant lot and inviting possible buyers to attend the auction. Everyone was in agreement. Police Chief Godwin was commended for the officer's work in arresting the drug dealer on Burton Ave.

New Business None

Police Chief's Report Chief Godwin explained that one of his officers made a traffic stop of someone coming from the suspected drug house on Burton Ave. The Harrison County SCAD unit was notified and a search warrant of the Burton Ave property obtained within 20 minutes. The SCAD unit responded to the house, made a search and confiscated heroin and money and arrested the suspected drug dealer.


A lot of info was obtained and he feels there is more to come. The chief also reported testing for new officers was done last night.


Maintenance Supervisor's Report Supervisor Wolf reported that they have received the 2 new snow plows and will prepare to seek approval to bid out the new salt spreader.

Fire Chief's Report Chief Haddix reported that the Ultimate Giveaway was a huge success. He also said the fire department is planning the next Ultimate Giveaway for first Saturday in May and tickets will be available in January. He feels the current date competes with several other bashes, as well as WVU football. The department is finishing up fire prevention weeks with the schools. He also told council the new brush truck chassis has arrived and the body is being installed. The Halloween Party will be, Thursday, October 31, 2013 at 7:00PM, in the fire department and the giveaway bicycles have been purchased.

Treasurer's Report Treasurer Foley asked if council had any specific questions for Perry and Associates Auditors when we meet with them November 1. Bruce Kidd said that he wanted a better understanding of the audit.

- The meeting was adjourned at 8:30PM after a motion by Bruce Kidd and a second by Karen Phillips.


(Mayor)


(Recorder)

AN ORDINANCE OF THE TOWN OF NUTTER FORT, WEST VIRGINIA, AMENDING PART SEVETEEN, ESTABLISHING ARTICLE 1725, OF THE NUTTER FORT TOWN CODE PROVIDING FOR ENACTMENT OF A VACANT BUILDING REGISTRATION PROGRAM.

WHEREAS, WEST VIRGINIA CODE § 8-12-13 THROUGH § 8-12-15 GRANTS A MUNICIPALITY WITH THE POWER AND AUTHORITY TO REGULATE THE ERECTION, CONSTRUCTION, REPAIR OR ALTERATION OF STRUCTURES OF EVERY KIND WITHIN THE CORPORATE LIMITS OF THE MUNICIPALITY; AND,

WHEREAS, WEST VIRGINIA CODE § 8-12-16C GRANTS A MUNICIPALITY THE POWER AND AUTHORITY TO PROVIDE FOR THE ESTABLISHMENT OF A VACANT BUILDING REGISTRATION PROGRAM; AND,

WHEREAS, IN ORDER TO FACILITATE THE PUBLIC GOOD AND PROMOTE THE GENERAL PUBLIC WELFARE, THE COMMON COUNCIL OF THE TOWN OF NUTTER FORT HAS DETERMINED THAT CHAPTER 17 OF THE TOWN'S CODIFIED ORDINANCE SHOULD BE AMENDED BY ADDING THE FOLLOWING:

SECTION 17: ENACTMENT OF ARTICLE 1725

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE TOWN OF NUTTER FORT:

THAT ARTICLE 1725 OF THE CODIFIED ORDINANCES OF THE TOWN OF NUTTER FORT BE ENTITLED "VACANT STRUCTURES" IS HEREBY ENACTED AS FOLLOWS:

(a). PURPOSE

1. THE TOWN HAS DETERMINED THAT AN UNINSPECTED AND UNMONITORED VACANT BUILDING MAY PRESENT A FIRE HAZARD, MAY PROVIDE TEMPORARY OCCUPANCY BY TRANSIENTS (INCLUDING DRUG USERS AND TRAFFICKERS), MAY DETRACT FROM PRIVATE AND/OR PUBLIC EFFORTS TO REHABILITATE OR MAINTAIN SURROUNDING BUILDINGS, AND THAT THE HEALTH, SAFETY AND WELFARE OF THE PUBLIC IS SERVED BY THE REGULATION OF SUCH VACANT BUILDINGS.
2. OWNERS OF UNINSPECTED AND UNMONITORED VACANT BUILDINGS SHALL REGISTER SUCH VACANT BUILDINGS WITH THE TOWN, MAKE PAYMENT OF A FEE FOR THE REGISTRATION THEREOF, AND OTHERWISE CONFORM TO THESE VACANT BUILDING REGULATIONS.
3. THIS ARTICLE ENSURES THAT, THROUGH A REGISTRATION, INSPECTION, AND MONITORING PROCESS, VACANT BUILDINGS WILL BE KEPT WEATHER TIGHT AND SECURE FROM TRESPASSERS, WILL PROVIDE SAFE ENTRY TO POLICE OFFICERS AND FIREFIGHTERS IN TIMES OF EMERGENCY, WILL NOT IMPED E PRIVATE AND/OR PUBLIC EFFORTS TO REHABILITATE OR MAINTAIN SURROUNDING BUILDINGS, AND NOT PRESENT OTHERWISE A PUBLIC HAZARD.

4. THE TOWN, BY AND THROUGH ITS DEPARTMENTS, SHALL INSPECT AND MONITOR ~~THAT~~ BUILDINGS, SHALL ASSESS THE EFFECTS OF THE CONDITION OF THOSE BUILDINGS ON NEARBY ~~NEIGHBORHOODS~~, AND SHALL PROMOTE SUBSTANTIAL EFFORTS TO REHABILITATE AND DEVELOP SUCH BUILDINGS WHEN APPROPRIATE.
5. PROVISIONS WILL ~~STRENGTHEN~~ AND CONSOLIDATE THE EXISTING PROCEDURE (THAT IS, COMPLAINT, RESEARCH, NOTIFICATION, INSPECTION, ORDERS, FINES, LIENS, APPEALS AND DUE PROCESS LIEN ENFORCEMENT), BY PLACING THE RESPONSIBILITY TO REGISTER AND MAINTAIN ~~THE~~ STRUCTURES ON THE BUILDING OWNER BEFORE A BUILDING'S CONDITION FALLS INTO DISREPAIR OR OTHERWISE MERITS A COMPLAINT.

DEFINITIONS

DEFINITIONS. FOR THE PURPOSES OF THIS SECTION, THE FOLLOWING WORDS AND PHRASES SHALL HAVE THE MEANING RESPECTIVELY ASCRIBED TO THEM AS FOLLOWS:

BOARDED: A BUILDING OR STRUCTURE SUBJECT TO THE PROVISION OF THIS SECTION SHALL BE DEEMED TO BE "BOARDED" IF IN PLACE OF ONE OR MORE EXTERIOR DOORS, OTHER THAN A STORM DOOR, OR ONE OR MORE WINDOWS, THERE IS A SHEET OR SHEETS OF PLYWOOD OR SIMILAR MATERIAL COVERING THE ~~APERTURE~~ FOR SUCH DOOR OR WINDOW.

EXTERIOR MAINTENANCE AND MAJOR SYSTEMS: THE PHRASE "EXTERIOR MAINTENANCE AND MAJOR SYSTEMS" SHALL MEAN THE SAFE AND LAWFUL MAINTENANCE OF THE FACADE, WINDOWS, DOORS, ROOF AND OTHER PARTS OF THE EXTERIOR OF THE BUILDING AND THE MAINTENANCE OF ITS MAJOR SYSTEMS CONSISTING OF THE ROOF, THE ELECTRICAL AND PLUMBING SYSTEMS, THE WATER SUPPLY SYSTEM, THE SEWER SYSTEM, AND THE SIDEWALK, DRIVEWAY, IF ANY AREA OF THE LOT, AS APPLICABLE AND AS ENFORCED BY THE CODE ENFORCEMENT OFFICER, PARTICULARLY IN CONNECTION WITH CODES ADOPTED BY THE TOWN AS WELL AS ALL APPLICABLE LOCAL, STATE AND FEDERAL LAWS.

OCCUPIED: ANY BUILDING OR STRUCTURE SHALL BE DEEMED TO BE OCCUPIED IF ONE OR MORE PERSONS ACTUALLY CONDUCTS A LAWFUL BUSINESS OR RESIDES IN ALL OR ANY PART OF THE BUILDING AS THE LICENSED BUSINESS OCCUPANT, OR AS THE LEGAL OR EQUITABLE OWNER/OCCUPANT(S) OR TENANT(S) ON A PERMANENT, NON-TRANSIENT BASIS, OR ANY COMBINATION OF THE SAME. FOR PURPOSES OF THIS SECTION, EVIDENCE OFFERED TO PROVE THAT A BUILDING IS SO OCCUPIED MAY INCLUDE, BUT SHALL NOT BE LIMITED TO, THE REGULAR RECEIPT OF DELIVERY OF REGULAR MAIL THROUGH THE U.S. POSTAL SERVICE; PROOF OF CONTINUAL TELEPHONE, ELECTRIC, GAS, HEATING, WATER AND SEWER SERVICES; A VALID TOWN BUSINESS LICENSE, OR THE MOST RECENT, FEDERAL, STATE OR TOWN INCOME TAX STATEMENTS INDICATING THAT THE SUBJECT PROPERTY IS THE OFFICIAL BUSINESS OR RESIDENCE ADDRESS OF THE PERSON OR BUSINESS CLAIMING OCCUPANCY; OR PROOF OF BONA FIDE PRE-RENTAL INSPECTION.

OPEN: A BUILDING OR STRUCTURE SUBJECT TO THE PROVISIONS OF THIS SECTION SHALL BE DEEMED TO BE "OPEN" IF ANY ONE OR MORE EXTERIOR DOORS OTHER THAN A STORM DOOR IS BROKEN, OPEN AND/OR CLOSED BUT, WITHOUT A PROPERLY FUNCTIONING LOCK TO SECURE IT, OR IF ONE OR MORE WINDOWS IS BROKEN OR NOT CAPABLE OF BEING LOCKED AND ~~DEFENDED~~ FROM INTRUSION, OR ANY COMBINATION OF THE SAME.

OWNER: AN OWNER OF THE FREEHOLD OF THE PREMISES OR ANY LESSER (STATE THEREIN) A MORTGAGEE, A VENDEE-IN-POSSESSION, ASSIGNEE OF RENTS, RECEIVER, EXECUTOR, TRUSTEE, JESSE, AGENT OR ANY OTHER PERSON, FIRM OR CORPORATION THAT IS DIRECTLY OR INDIRECTLY IN CONTROL OF A BUILDING SUBJECT TO THE PROVISIONS OF THIS SECTION, AND AS SET FORTH BELOW.

VACANT: A BUILDING OR STRUCTURE SHALL BE DEEMED TO BE VACANT IF NO PERSON OR PERSONS ACTUALLY, CURRENTLY CONDUCTS A LAWFULLY LICENSED BUSINESS, OR LAWFULLY RESIDES, DWELLS, OR LIVES IN ANY PART OF THE BUILDING AS THE LEGAL OR EQUITABLE OWNER(S) OR TENANT-OCCUPANT(S), OR OWNER-OCCUPANT(S), OR TENANT(S) ON A PERMANENT, NON-TRANSIENT BASIS. A BUILDING OR STRUCTURE SHALL BE DEEMED VACANT AND SUBJECT TO THE REGISTRATION AND POSSIBLE PENALTY PROVISIONS PROVIDED HEREIN IF THE EXTERIOR MAINTENANCE AND MAJOR SYSTEMS OF THE BUILDING AND THE SURROUNDING REAL PROPERTY THEREOF, AS DEFINED IN THIS SECTION, ARE IN VIOLATION OF THE BUILDING CODES OR HEALTH AND SANITATION CODES AND IF THERE IS NOT PROOF OF CONTINUAL UTILITY SERVICE EVIDENCING ACTUAL USE OF ELECTRIC, GAS (I.E., APPLICABLE HEATING SOURCES), WATER SUPPLY, ETC. CONTINUED IS MEANT TO BE WITHOUT MORE THAN ONE THIRTY (30) DAY INTERRUPTION IN ANY GIVEN THREE HUNDRED SIXTY (360) DAY PERIOD. IN ORDER FOR SUCH CONTINUAL UTILITY SERVICE TO BE CONSIDERED AS BEING ACTUALLY IN USE AS DESCRIBED IN THIS SECTION, IT MUST BE MORE THAN MERELY REGISTERED TO THE OWNER FOR PURPOSES OF BILLING AND MUST BE UTILIZED, AT A MINIMUM, IN ORDER TO KEEP THE PROPERTY AND THE MAJOR SYSTEMS OF THE BUILDING IN COMPLIANCE WITH BUILDING AND SAFETY CODES. THE PERSON OR ENTITY ASSERTING THAT THERE HAS BEEN CONTINUED UTILITY SERVICE HAS THE BURDEN TO PRODUCE ACTUAL BILLS EVIDENCING UTILITY SERVICE FOR THE RELEVANT PERIOD.

ALL VACANT STRUCTURES SHALL ALSO COMPLY WITH THE FOLLOWING CRITERIA:

EXTERIOR PROPERTY AREAS ARE TO BE MOWED REGULARLY AND NON-CULTIVATED GARDENS MAINTAINED AT NO MORE THAN 17 INCHES OF GROWTH. ALL NOXIOUS WEEDS ARE PROHIBITED. STRUCTURE IS TO BE BROOM SWEEP AND CLEARED OF ALL CONTENTS, NOT INCLUDING BUILDING MATERIALS OR COMPONENTS TO BE USED IN THE FUTURE RENOVATION AT THAT LOCATION.

ELECTRICAL SERVICE IS TO BE PROVIDED TO THE BUILDING VIA TEMPORARY POLE SERVICE ON THE EXTERIOR OF THE STRUCTURE OR CREATE A PERMANENT SERVICE FOR THE STRUCTURE AND INSTALL TWO (2) GFCI PROTECTED RECEPTACLES.

AND OSHA COMPLIANT STRING LIGHTING IS TO BE PROVIDED TO THE ENTIRE STRUCTURE SO THAT IT MAY BE ILLUMINATED AS NEEDED TO VIEW THE STRUCTURE.

UNSTABLE INTERIOR AND EXTERIOR SURFACES AND COMPONENTS ARE TO BE REMOVED.
OR UNSOUND ACCESSORY BUILDINGS ARE TO BE RAZED OR RENOVATED.

USING WOOD SHIELD GOODS; ALL LOOSE, DETERIORATED AND BROKEN WINDOWS AND DOORS ARE TO BE COVERED TO ELIMINATE THE DANGER OF THEIR FALLING AND TO PREVENT THE UNWANTED ENTRY OF TRESPASSERS. SUCH WOOD SHIELD GOODS ARE TO BE CUT AND NEATLY FIT, NOT JUST NAILED OVER THE OPENING.

ALL LOOSE OR DETERIORATED TRIM, GUTTER OR OVERHANG EXTENSIONS (MASONRY OR FRAME) ARE TO BE REMOVED OR REATTACHED TO PREVENT FALLING.

REGULAR ROUTINE MONITORING OF THE STRUCTURE IS TO OCCUR BY THE OWNER TO ENSURE THAT THE BUILDING IS BEING KEPT IN COMPLIANCE WITH THE ABOVE ITEMS.

UTILITIES NEED TO BE CONNECTED TO THE STRUCTURE.

(C) APPLICABILITY

REQUIREMENTS OF THIS SECTION SHALL BE APPLICABLE TO EACH OWNER OF ANY BUILDING THAT IS FOUND TO BE VACANT PURSUANT TO THE LANGUAGE CONTAINED HEREIN. EACH SUCH OWNER SHALL CAUSE TO BE FILED WITH THE TOWN OFFICE A NOTARIZED REGISTRATION STATEMENT, WHICH SHALL INCLUDE THE STREET ADDRESS AND PARCEL IDENTIFICATION NUMBER OF EACH SUCH VACANT BUILDING, THE NAMES AND ADDRESSES OF ALL OWNERS, AS HERINAFTER DESCRIBED, AND ANY OTHER INFORMATION DEEMED NECESSARY BY THE CODE ENFORCEMENT OFFICER. THE REGISTRATION FEE(S) AS REQUIRED BY THIS SECTION SHALL BE BILLED BY THE TOWN AND SHALL BE PAID BY LAST DAY OF THE MONTH WHEN THE PROPERTY HAS BEEN REGISTERED. FOR PURPOSES OF THIS SECTION, THE FOLLOWING SHALL ALSO BE APPLICABLE:

IF THE OWNER IS A CORPORATION, THE REGISTRATION STATEMENT SHALL PROVIDE THE NAMES AND RESIDENCE ADDRESSES OF ALL OFFICERS AND DIRECTORS OF THE CORPORATION AND SHALL BE ACCOMPANIED BY A COPY OF THE MOST RECENT ANNUAL FRANCHISE TAX REPORT FILED WITH THE SECRETARY OF STATE;

IF AN ESTATE, THE NAME AND BUSINESS ADDRESS OF THE EXECUTOR OF THE ESTATE;

IF A TRUST, THE NAME AND ADDRESS OF ALL TRUSTEE, GRANTORS, AND BENEFICIARIES;

IF A PARTNERSHIP, THE NAMES AND RESIDENCE ADDRESSES OF ALL PARTNERS WITH AN INTEREST OF TEN PERCENT OR GREATER;

IF ANY OTHER FORM OF UNINCORPORATED ASSOCIATION, THE NAMES AND RESIDENCE ADDRESSES OF ALL PRINCIPALS WITH AN INTEREST OF TEN PERCENT OR GREATER;

IF AN INDIVIDUAL PERSON, THE NAME AND RESIDENCE ADDRESS OF THAT INDIVIDUAL PERSON.

(D) INSPECTION

AT THE TIME OF REGISTRATION, THE CODE ENFORCEMENT OFFICER, FIRE CHIEF, AND POLICE CHIEF SHALL DETERMINE WHETHER IT IS NECESSARY FOR ANY OR ALL OF THEM TO INSPECT THE STRUCTURE SO AS TO IDENTIFY ANY PUBLIC SAFETY ISSUES NEEDING ADDRESSED. INSPECTIONS SHALL ALSO BE AVAILABLE TO VERIFY THE STATUS OF ANY PROPERTY CONCERNING OCCUPANCY, VACANCY, ETC. IF AN INTERNAL INSPECTION IS DEEMED NECESSARY, THE OWNER WILL BE NOTIFIED OF THE SAME AND ARRANGEMENTS MADE FOR THE SAME. IF THE OWNER FAILS OR REFUSES TO CONSENT TO AND ARRANGE FOR AN INSPECTION, THE TOWN WILL SEEK A SEARCH WARRANT FROM A COURT OF COMPETENT JURISDICTION, WHICH SHALL INCLUDE THE MUNICIPAL COURT, TO AUTHORIZE INSPECTION OF THE PREMISES FOR THE PURPOSE OF DETERMINING THE STRUCTURAL INTEGRITY OF THE BUILDING, THE REPAIRS NECESSARY TO INSURE ITS STRUCTURAL INTEGRITY AND THAT IT WILL BE SAFE FOR ENTRY BY FIRE FIGHTERS AND POLICE OFFICERS IN TIME OF EMERGENCY, AND THAT THE BUILDING AND ITS CONTENTS DO NOT PRESENT A HAZARD TO THE PUBLIC DURING THE TIME THAT THE BUILDING REMAINS VACANT.

(E) CORRECTIVE ACTION

THE PROPERTY OWNERS SHALL BE NOTIFIED IN WRITING AT THE ADDRESS PROVIDED FOR PROPERTY TAX PURPOSES OF ANY CORRECTIVE ACTION DEEMED NECESSARY FOR LIFE, SAFETY AND BUILDING CODE MATTERS BY TOWN OFFICIALS, THE APPLICABLE CODE PROVISIONS OR REGULATIONS, AND WILL BE AFFORDED A REASONABLE TIME TO THE CORRECTIVE ACTION. CORRECTIVE ACTION CONCERNING THE OCCUPANCY OF VACANT STRUCTURES IS DISCUSSED LATER HEREIN.

(F) REGISTRATION GENERALLY

1. AT THE TIME OF ADOPTION OF THIS ARTICLE, ALL OWNERS OF REALTY WITHIN THE TOWN OF NUTTER FORT THAT CONTAIN A VACANT STRUCTURE, AS DEFINED ABOVE, SHALL REGISTER THE SAME WITH THE OFFICE OF CODE ENFORCEMENT OF THE TOWN. FOR THOSE STRUCTURES THAT QUALIFY AS A VACANT STRUCTURE AND AFTER THE ADOPTION OF THIS ARTICLE, THE OWNER THEREOF SHALL BE REQUIRED TO REGISTER THE STRUCTURE WITH THE CODE ENFORCEMENT OFFICE WITHIN 30 DAYS AFTER THE STRUCTURE IS FOUND TO MEET THE DEFINITION OF A VACANT STRUCTURE. THE REGISTRATION FORM SHALL REQUIRE INFORMATION FROM THE REGISTRANT DEEMED NECESSARY BY THE CODE ENFORCEMENT OFFICER, FIRE CHIEF, AND POLICE CHIEF OF THE TOWN, SO AS TO ENSURE THAT THE PURPOSE OF THIS ARTICLE IS MET. SPECIFICALLY, THE ABOVE NAMED TOWN OFFICERS SHALL HAVE THE AUTHORITY TO REQUIRE THAT THE PROPERTY OWNER PROVIDE A PROFESSIONAL OPINION FROM A DESIGN PROFESSIONAL SUCH AS AN ARCHITECT OR AN ENGINEER, TO DETERMINE THE STRUCTURAL INTEGRITY OF THE BUILDING, THE REPAIRS NECESSARY TO ENSURE ITS STRUCTURAL INTEGRITY AND THAT IT WILL BE SAFE FOR ENTRY BY FIRE FIGHTERS OR POLICE OFFICERS IN TIME OF EMERGENCY, AND THAT THE BUILDING AND ITS CONTENTS DO NOT PRESENT A HAZARD TO THE PUBLIC DURING THE TIME THE BUILDING REMAINS VACANT. THE ABOVE NAMED OFFICERS SHALL HAVE THE AUTHORITY TO ISSUE ORDERS TO THE OWNER FOR CORRECTIVE ACTION DEEMED

INFORMATION TO THE CODE ENFORCEMENT OFFICER, FIRE INSPECTOR, AND FIRE SAFETY OFFICER WITHIN THE WEST VIRGINIA STATE BUILDING CODE AND FIRE CODE, AS WELL AS OTHER APPLICABLE LAW, FOR GUIDANCE DURING ANY SUCH STRUCTURAL REVIEW.

2. REGISTRATION STATEMENT AND FEES; LOCAL AGENT. IF NONE OF THE PERSONS LISTED, AS ABOVE, IS SHOWN AT AN ADDRESS WITHIN THE STATE, THE REGISTRATION STATEMENT ALSO SHALL BE THE NAME AND ADDRESS OF A PERSON WHO RESIDES WITHIN THE STATE AND WHO IS AUTHORIZED TO ACCEPT SERVICE OF PROCESS ON BEHALF OF THE OWNERS AND WHO SHALL BE DESIGNATED AS A RESPONSIBLE, LOCAL PARTY OR AGENT, BOTH FOR PURPOSES OF NOTIFICATION IN THE EVENT OF AN EMERGENCY AFFECTING THE PUBLIC HEALTH, SAFETY OR WELFARE AND FOR PURPOSES OF SERVICE OF ANY AND ALL NOTICES OR REGISTRATION STATEMENTS AS HEREIN AUTHORIZED AND IN CONNECTION HERewith. REGISTRATION SHALL BE REQUIRED FOR ALL VACANT BUILDINGS, WHETHER VACANT AND SECURE, VACANT AND OPEN OR VACANT AND BOARDED, AND SHALL BE REQUIRED WHENEVER ANY BUILDING HAS REMAINED VACANT FOR 45 CONSECUTIVE DAYS OR MORE. IN NO INSTANCE SHALL THE REGISTRATION OF A VACANT BUILDING AND THE PAYMENT OF REGISTRATION FEES BE CONSTRUED TO EXONERATE THE OWNER, AGENT OR RESPONSIBLE PARTY FOR COMPLIANCE WITH ANY OTHER BUILDING CODE OR HOUSING CODE REQUIREMENT. ONE REGISTRATION STATEMENT MAY BE FILED TO INCLUDE ALL VACANT BUILDINGS OF THE OWNER SO REGISTERING, BUT EACH STRUCTURE CONSTITUTE A SEPARATE FEE. THE OWNER OF THE VACANT PROPERTY AS OF THE LAST DAY OF THE MONTH WHEN THE PROPERTY HAS BEEN REGISTERED OF EACH CALENDAR YEAR SHALL BE RESPONSIBLE FOR THE PAYMENT OF THE NON-REFUNDABLE REGISTRATION FEE. SAID FEE SHALL BE BILLED BY THE TOWN; AND BASED ON THE DURATION OF THE VACANCY AS DETERMINE BY THE FOLLOWING SCALE:

NO FEE FOR PROPERTIES THAT ARE VACANT FOR LESS THAN ONE YEAR;

1. \$200.00 FOR PROPERTIES THAT ARE VACANT FOR AT LEAST ONE YEAR BUT LESS THAN TWO YEARS;
2. \$400.00 FOR PROPERTIES THAT ARE VACANT FOR AT LEAST TWO YEARS BUT LESS THAN THREE YEARS;
3. \$600.00 FOR PROPERTIES THAT ARE VACANT FOR AT LEAST THREE YEARS BUT LESS THAN FOUR YEARS;
4. \$800.00 FOR PROPERTIES THAT ARE VACANT FOR AT LEAST FOUR YEARS BUT LESS THAN FIVE YEARS;
- AND
5. \$1600.00 FOR PROPERTIES THAT ARE VACANT FOR AT LEAST FIVE YEARS, PLUS AN ADDITIONAL \$300.00 FOR EACH YEAR IN EXCESS OF FIVE YEARS.

(G) RIGHT OF APPEAL

(1). APPEAL RIGHTS. THE OWNER SHALL HAVE THE RIGHT TO APPEAL THE IMPOSITION OF THE REGISTRATION FEES TO THE CODE ENFORCEMENT OFFICER; UPON FILING AN APPLICATION IN WRITING TO THAT DEPARTMENT NO LATER THAN 15 CALENDAR DAYS AFTER THE DATE OF THE BILLING STATEMENT.

ON APPEAL, THE OWNER SHALL BEAR THE BURDEN OF PROVIDING SATISFACTORY OBJECTIVE PROOF OF OCCUPANCY AS DEFINED IN THIS ARTICLE SPECIFICALLY.

(2). ONE TIME WAIVER OF REGISTRATION FEE. A ONE-TIME WAIVER OF THE REGISTRATION FEE, OR AN EXTENSION OF A WAIVER FOR UP TO 90 DAYS FROM THE DATE OF THE CURRENT BILLING STATEMENT, MAY BE GRANTED BY THE CODE ENFORCEMENT OFFICER OR HIS DESIGNEE UPON APPLICATION OF THE OWNER, IF THE OWNER:

DEMONSTRATES WITH SATISFACTORY PROOF TO THE CODE ENFORCEMENT OFFICER OR HIS DESIGNEE THAT HE/SHE IS IN THE PROCESS OF DEMOLITION, REHABILITATION, OR OTHER SUBSTANTIAL REPAIR OF THE VACANT BUILDING; AND

OBJECTIVELY DEMONSTRATES TO THE CODE ENFORCEMENT OFFICER OR HIS DESIGNEE A REASONABLE ANTICIPATED LENGTH OF TIME FOR THE DEMOLITION, REHABILITATION, OR OTHER SUBSTANTIAL REPAIR OF THE VACANT BUILDING;

PROVIDES SATISFACTORY PROOF TO THE CODE ENFORCEMENT OFFICER OR HIS DESIGNEE THAT HE/SHE WAS ACTIVELY ATTEMPTING TO SELL OR LEASE THE PROPERTY DURING THE VACANCY PERIOD; OR

PROVIDES SATISFACTORY PROOF TO THE CODE ENFORCEMENT OFFICER, TO BE EVALUATED ON A CASE-BY-CASE BASIS, THAT THE VACANCY IS TEMPORARY AND MAY BE DUE TO ILLNESS OF THE OWNER, ACTIVE MILITARY SERVICE, OR SOME OTHER REASONABLE EXPLANATION BELIEVED TO BE SHORT TERM IN NATURE AND DOCUMENTABLE AS NECESSARY.

(3). WITHIN 30 DAYS, OR AS SOON THEREAFTER AS POSSIBLE, AFTER THE WAIVER APPLICATION IS RECEIVED THE CODE ENFORCEMENT OFFICER OR HIS DESIGNEE SHALL GRANT OR DENY THE WAIVER, OR REQUEST FOR EXTENSION, IN WRITING AND GIVE NOTICE OF THE WRITTEN DECISION BY MAIL TO THE OWNER. IF THE OWNER PROPERLY SUBMITTED AN APPLICATION FOR A ONE-TIME WAIVER OR REQUEST FOR EXTENSION TO THE CODE ENFORCEMENT OFFICER OR HIS DESIGNEE, AND THE CODE ENFORCEMENT OFFICER OR HIS DESIGNEE RENDERED A DECISION WHICH THE OWNER SEEKS TO APPEAL TO THE BUILDING CODE APPEALS BOARD, THE OWNER MUST FILE AN APPLICATION IN WRITING NO LATER THAN 30 CALENDAR DAYS FROM THE DATE OF THE CODE ENFORCEMENT OFFICER OR HIS DESIGNEE'S DECISION. BUILDING CODE APPEALS BOARD SHALL EITHER GRANT OR DENY THE APPEAL. THEREAFTER THE DECISION OF THE BUILDING CODE APPEALS BOARD IS FINAL UNLESS WITHIN THIRTY (30) DAYS OF SUCH DECISION THE OWNER APPEALS FOR INJUNCTIVE RELIEF TO THE CIRCUIT COURT OF HARRISON COUNTY.

PURSUANT TO THE PROVISIONS OF THIS SECTION, WITHIN THIRTY DAYS AFTER THEY BECOME DUE, SHALL CONSTITUTE A VIOLATION PUNISHABLE UPON CONVICTION THEREOF BY A FINE IN THE AMOUNT OF NOT LESS THAN ONE HUNDRED DOLLARS (\$100.00) NOR MORE THAN FIVE HUNDRED DOLLARS (\$500.00) FOR EACH FAILURE OR REFUSAL TO PAY A REQUIRED VACANT BUILDING FEE, AS APPLICABLE. IN SUCH CASES, WHENEVER THE MINIMUM FINE OF ONE HUNDRED DOLLARS (\$100.00) IS IMPOSED, IT SHALL NOT BE SUBJECT TO SUSPENSION OR REDUCTION FOR ANY REASON.

(J) REINSPECTION

ALL VACANT STRUCTURES ARE SUBJECT TO REINSPECTION ON AN ANNUAL BASIS OR AS DEEMED NECESSARY PURSUANT TO SECTION 4.

(I) NON-PAYMENT OF FEES/LIENS

1. DELINQUENT REGISTRATION FEES AS A LIEN, AFTER THE OWNER IS GIVEN NOTICE OF THE AMOUNT OF THE REGISTRATION FEE DUE, EXCEPT FOR THOSE OWNERS THAT HAVE PROPERLY PERFECTED AN APPEAL PURSUANT TO SUBSECTION (B)(4) ABOVE, AND THE OWNER FAILS TO PAY THE AMOUNT DUE, SAID AMOUNT SHALL CONSTITUTE A DEBT DUE AND OWING TO THE TOWN AND THE TOWN MAY COMMENCE A CIVIL ACTION TO COLLECT SUCH UNPAID DEBT.
2. "LIEN" OR "LIENS" AS USED IN THIS SECTION SHALL ARISE WHENEVER THE FEES AND CHARGES AS DESCRIBED IN THIS SECTION ARE LEVIED OR IMPOSED.
3. IF AN OWNER FAILS TO PAY THE REGISTRATION FEE AS ASSESSED AND THE TOWN BEGINS THE COLLECTION ACTION TO ENFORCE ITS LIEN THEN THE CODE ENFORCEMENT OFFICER SHALL POST THE WRITTEN NOTICE ON THE PROPERTY AND SEND THE WRITTEN NOTICE TO THE OWNER(S) BY CERTIFIED AND REGULAR MAIL.
4. THE TOWN MAY TAKE ACTION TO SELL THE SUBJECT PROPERTY BY MEANS OF FORFEITURE TO COLLECT THE DEBT OWED THE TOWN, ACCORDING TO LAW. SHOULD THE TOWN TAKE THE STEPS NECESSARY TO SELL THE SUBJECT PROPERTY, THE TOWN SHALL DO SO, SUBJECT TO ALL LIENS AND REAL AND PERSONAL PROPERTY TAXES THAT ARE DUE. PURCHASERS OF THE SUBJECT PROPERTY SHALL BE PRIMARILY RESPONSIBLE FOR REGISTRATION PURSUANT TO THIS SECTION IN THE SAME MANNER AS THE PRIOR OWNER AND MUST BEGIN THE REGISTRATION PROCESS ANEW IF SAID PROPERTY REMAINS VACANT.

(K) RELATION TO OTHER CODES AND LAWS

IT IS TO BE UNDERSTOOD THAT THE INTENT AND PURPOSE OF THIS ARTICLE ARE SEPARATE AND DISTINCT FROM OTHER PARTS AND SECTIONS OF THE CODIFIED ORDINANCES OF THE TOWN OF NUTTER FORT AND THE GENERAL LAWS OF THE STATE OF WEST VIRGINIA WHICH MAY ALSO BE APPLICABLE. THE PROVISIONS OF THIS SECTION ARE APPLICABLE TO THE OWNERS OF SUCH VACANT BUILDINGS AS SET FORTH HEREIN AND ARE IN ADDITION TO AND NOT IN LIEU OF ANY AND ALL OTHER APPLICABLE PROVISIONS OF THIS CHAPTER, THE HEALTH AND SANITATION CODE, AND ANY OTHER APPLICABLE PROVISIONS OF THE TOWN OF NUTTER FORT CODIFIED ORDINANCES OF THE TOWN.

(L) SEVERABILITY

THE PROVISIONS OF THIS ARTICLE ARE SEVERABLE. IF ANY PART OF THE ARTICLE IS



Town of Nutter Fort

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Mayor
 Nathan T. Rohrbough

Recorder
 Sam Maxson

Council
 William Benincosa
 Bruce Kidd
 Stephen Korn
 Karen Phillips
 Donald Webster

October 22, 2013

Dear Friends of Nutter Fort,

The Nutter Fort Town Council & Fire Department are planning a one day Holiday Festival in place of the Tree Lighting Ceremony and Christmas parade. This event will be held at the Nutter Fort Town Complex (Fire Department) on November 23 2013 beginning at 12:00 p.m.

Business owners are invited to participate in this event, free of charge, by setting up booths to sell goods or distribute information. Tentative festivities include:

- Food Vendors
- Craft Vendors
- Children's Activities
- Musical Entertainment
- Fireworks at Dusk

If you are interested in contributing to this event or would like to participate, please contact Town Hall at (304) 622-7713 or Stephen Korn at (304) 672-4565 by November 4, 2013.

Monetary donations can be sent to:
 Town of Nutter Fort
 1415 Buckhannon Pike
 Nutter Fort, WV 26301



Thank You,

Stephen Korn

Stephen Korn/ WSB
 Councilman

Approval of building permits:

Owner	Location	Description of work	Contractor (if applicable)	Estimated Cost	Notes
Jim Lyons	Rt. 98	Remove chain link fence and pond lining	C&T Gas Well Service	\$24,000.00	
Rebecca Roth-Feton	719 Indiana Avenue	Replace roof on garage & house. Add garage doors		\$5,000.00	
Arthur McClain	209 Burton Avenue	Remodel bathroom	Accurate Construction	\$1,800.00	
Lynn McEldowney	414 Pennsylvania Avenue	Sidewalk and chimney work		\$1,000.00	
Denny Stout	402 Maryland Avenue	Replace front porch steps and handrail		\$75.00	
Betty Brandli	412 Maryland Avenue	Bathroom remodel	Ohio Bath Solutions	\$12,300.00	
Jim Lyons	Rt. 98	Haul water from site	Casteli Gas & Oil	0.00	
William Dunn	106 Edison Street	Replace metal roof		\$800.00	
Sam Patsy	1205 1/2 Buckhannon Pike	Electrical upgrade	Joe Caroli Construction	\$300.00	
Stephen Medina	215 1/2 Ohio Avenue	Replace window		\$500.00	

10/18/13 at 11:08:33.28

**General Revenue Account
 Purchase Journal**

For the Period From Oct 5, 2013 to Oct 18, 2013

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Name	Line Description	Debit Amount	Credit Amount
10/5/13	Super America Group, Inc.	Police Department monthly fuel expense	1,176.23	
		Fire Department monthly fuel expense	845.02	
		Maintenance Department monthly fuel expense	689.60	
		Recycle Department fuel expense	113.51	
		Super America Group, Inc.		2,824.36

10/5/13	NX Kem	5 gallons cleaner/degreaser NX Kem	130.87	130.87
10/5/13	Nutter Fort Lions Club	(6) brooms Nutter Fort Lions Club	74.00	74.00
10/5/13	MCM Business Systems	55% cost of copier paper MCM Business Systems	69.30	69.30
10/5/13	Harrison Co. Recycling Ce	Monthly recycling fees - September 2013 Harrison Co. Recycling Center	25.00	25.00
10/5/13	Weston Democrat, Inc.	Help wanted ad for police officer week of September 4, 2013 Weston Democrat, Inc.	44.70	44.70
10/5/13	Lexis Nexis	(8) WV Law Enforcement Field Guides Lexis Nexis	193.30	193.30
10/5/13	State Electric Supply Co.	1/2 of cost for outside LED bulbs at Fire Dept/Police Hall - General 1/2 of cost for outside LED bulbs at Fire Dept/Police Hall - Fire State Electric Supply Co.	130.86 130.85	261.71
10/5/13	Airgas Mountian States	1/4 cost of monthly cylinder rentals Airgas Mountian States	38.36	38.36
10/5/13	Town of Nutter Fort Payroll	Monthly Health Ins. - Recycle Department Monthly Health Ins. - Treasurer's Office Monthly Health Ins. - Police Department Monthly Health Ins. -Street Department Monthly Health Ins. - Fire Department Town of Nutter Fort Payroll Acct.	74.70 896.71 2,990.24 3,138.46 597.81	7,697.92
10/5/13	MCM Business Systems	15% of cost for copier paper - waste MCM Business Systems	18.90	18.90
10/5/13	Airgas Mountian States	1/4 cost of monthly cylinder rentals - waste Airgas Mountian States	38.35	38.35
10/7/13	Sandy's Hardware	5/8" rod for garbage truck repairs Sandy's Hardware	10.58	10.58
10/7/13	Nutter Fort Payroll Account	Bi-weekly waste wages Nutter Fort Payroll Account	3,134.64	3,134.64
10/7/13	Advance Auto Parts	Parts for garbage truck rear-end repairs Advance Auto Parts	41.44	41.44
10/7/13	Nutter Fort Payroll Account	Treasurer Office bi-weekly wages Police Department bi-weekly wages Street Department bi-weekly wages Recycle Department bi-weekly wages Treasurer insurance opt out Code enforcement wages Fire Department bi-weekly wages Fire Dept insurance opt out Nutter Fort Payroll Account	1,454.93 5,933.40 3,222.68 313.28 250.00 370.46 1,100.98 125.00	12,770.71
10/7/13	Nutter Fort Payroll	Treasurer's Office bi-weekly FICA/Medicare Tax Police Dept. bi-weekly FICA/Medicare Tax Fire Dept. bi-weekly FICA/Medicare Tax Street Dept. bi-weekly FICA/Medicare Tax Recycle Dept. bi-weekly FICA/Medicare Tax Code Enforcement bi-weekly FICA/Medicare Tax Nutter Fort Payroll	128.79 448.20 92.61 243.44 23.68 27.98	964.70
10/7/13	Nutter Fort Payroll	Mayor - FICA/Medicare Tax Council - FICA/Medicare Tax Recorder - FICA/Medicare Tax Police Judge - FICA/Medicare Tax Nutter Fort Payroll	41.55 56.66 22.66 18.89	139.76
10/7/13	Nutter Fort Payroll Account	Mayor's monthly Salary Council - Monthly Salary Recorder's Monthly Salary Police Judge's Salary Nutter Fort Payroll Account	550.00 750.00 300.00 250.00	1,850.00
10/7/13	Nutter Fort Payroll	Waste Account Official's FICA/Medicare monthly expense Nutter Fort Payroll	3.83	3.83
10/7/13	Nutter Fort Payroll Account	Waste Account - Officials monthly salary Nutter Fort Payroll Account	50.00	50.00
10/7/13	Nutter Fort Payroll	Waste account FICA/Medicare Tax Nutter Fort Payroll	236.74	236.74
10/8/13	Fleet Pride	Axle shaft for garbage truck Fleet Pride	315.08	315.08
10/8/13	Fleet Pride	Gear oil for garbage truck repairs Fleet Pride	87.06	87.06
10/8/13	MonPower	55% of monthly electric service for all departments MonPower	320.54	320.54
10/8/13	MonPower	LED traffic lights - Rt. 20 traffic light/Rt. 20 & Pa. Ave caution light/Buckhannon Pike MonPower	31.00 24.86 11.68	67.52
10/8/13	YMCA of Harrison County	Monthly billing for corporate membership - September 2013 YMCA of Harrison County	32.00	32.00
10/8/13	MonPower	Waste account - 15% of monthly charge for electric service for all departments. MonPower	87.42	87.42
10/8/13	Payroll Account of Nutter F	Waste Account - Employer share of monthly Pension Payroll Account of Nutter Fort	790.80	790.80
10/9/13	Town of Nutter Fort Payroll	Monthly RHBT - Treasurer's Office expense Monthly RHBT - Recycle Department expense Monthly RHBT - Police Department expense	146.02 13.35 367.13	

		Monthly RHBT - Street Department expense	133.50	
		Town of Nutter Fort Payroll Account		660.00
10/10/13	MonPower	Monthly charge for street lighting MonPower	1,498.65	1,498.65
10/10/13	Time Warner Cable-SWO	55% of monthly charge for road runner Internet service Time Warner Cable-SWO Division	49.97	49.97
10/10/13	Sandy's Hardware	Bits, ball valves, utility knife, tape, enamel Sandy's Hardware	75.82	75.82
10/10/13	Advance Auto Parts	Hydraulic oil, fuel line, transmission oil for old garbage truck Advance Auto Parts	180.85	180.85
10/10/13	Time Warner Cable-SWO	Waste Account - 15% of monthly charge for road runner Internet service Time Warner Cable-SWO Division	13.62	13.62
10/14/13	Dominion Hope Gas	55% of monthly budget for all departments Fire Department usage Dominion Hope Gas	226.88 296.50	523.38
10/14/13	Dominion Hope Gas	Waste account - 15% of monthly budget amount Dominion Hope Gas	61.87	61.87
10/15/13	City of Nutter Fort	55% of monthly water and sewer service for all departments City of Nutter Fort	117.72	117.72
10/15/13	Trinity Truck Parts	Differential case, bolt kit, gear set for garbage truck repairs Trinity Truck Parts	1,422.00	1,422.00
10/15/13	Sandy's Hardware	Potting soil Sandy's Hardware	23.92	23.92
10/15/13	Advance Auto Parts	Hydraulic oil for old garbage truck Advance Auto Parts	100.97	100.97
10/15/13	City of Nutter Fort	Waste Account - 15% of monthly water and sewer service for all departments City of Nutter Fort	32.10	32.10
10/16/13	Waste Management	67.91 tons of waste @ \$45.35 per ton disposed for service period of October 1-15, 2013. Waste Management	3,079.73	3,079.73
10/16/13	R.D. Wilson-Sons & Comp	1/4 cost of paper towels, toilet paper R.D. Wilson-Sons & Company	38.33	38.33
10/16/13	R.D. Wilson-Sons & Comp	1/4 cost of paper towels, toilet paper - waste R.D. Wilson-Sons & Company	38.32	38.32
10/17/13	Jim's Service Center	State inspection on 2007 GMC Dump Truck Jim's Service Center	12.00	12.00
			<u>40,248.84</u>	<u>40,248.84</u>

10/18/13 at 11:09:53.95

**Water Board Account
Purchase Journal
For the Period From Oct 5, 2013 to Oct 18, 2013**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format

Date	Name	Line Description	Debit Amount	Credit Amount
10/5/13	WV Municipal Bond Com	Monthly water bond revenue obligation WV Municipal Bond Commission Revenue	3,928.67	3,928.67
10/5/13	SuperAmerica Group	Share of monthly fuel expense. SuperAmerica Group	203.33	203.33
10/5/13	MCM Business Systems	15% of cost for copier paper MCM Business Systems	18.90	18.90
10/5/13	Airgas-Mid America	1/4 cost of monthly cylinder rentals Airgas-Mid America	38.35	38.35
10/5/13	A Hughes Supply Compa	(10) rubber gaskets A Hughes Supply Company	2.70	2.70
10/5/13	Clarksburg Water Board	Monthly bacteriological exam report for PWSID #3301717 Clarksburg Water Board	42.00	42.00
10/5/13	Miss Utility of West Virgi	Monthly fax service notification Miss Utility of West Virginia	10.00	10.00
10/7/13	Nutter Fort Payroll Accou	Bi-weekly Oper. labor Bi-weekly transmission line repair Bi-weekly meter reading labor Bi-weekly customer collection labor Nutter Fort Payroll Account	897.23 783.20 272.80 1,111.88	3,065.11
10/7/13	Nutter Fort Payroll Accou	Bi-weekly FICA/Medicare Tax Nutter Fort Payroll Account	231.39	231.39
10/7/13	Nutter Fort Payroll Accou	Bi-Weekly FICA/Medicare Expense Nutter Fort Payroll Account	11.48	11.48
10/7/13	Nutter Fort Payroll Accou	Mayor's monthly salary expense Nutter Fort Payroll Account	150.00	150.00
10/8/13	MonPower	15% of electric bill for all buildings MonPower	87.42	87.42
10/8/13	The C.I. Thornburg Com	22 Gauge 3 Conductor Wire for Touchreads The C.I. Thornburg Company	26.90	26.90
10/8/13	Payroll Account of Nutter	Employer share of monthly Pension Payroll Account of Nutter Fort	922.61	922.61
10/9/13	Food Lion	Refreshments for WVRWA class on 10/9/13 Food Lion	40.64	40.64
10/10/13	Time Warner Cable	15% charge for monthly road runner Internet service for all departments Time Warner Cable	13.62	13.62
10/10/13	The C.I. Thornburg Com	Wall mount touchpad The C.I. Thornburg Com	24.95	

10/15/13	Dominion Hope	15% of monthly budgeted amount for all departments Dominion Hope	61.87	61.87
10/15/13	City of Nutter Fort	15% charge for monthly water and sewer service for all departments City of Nutter Fort	32.10	32.10
10/16/13	R.D. Wilson & Company	1/4 cost of paper towels, toilet paper R.D. Wilson & Company	38.33	38.33
			<u>8,950.37</u>	<u>8,950.37</u>