

**Council Meeting  
Town of Nutter Fort  
11/24/2015**

Mayor Maxson invited attendees to join in prayer offered by Recorder Louk, followed by the Pledge of Allegiance.

The meeting was called to order in council chambers at 7:30 pm by Mayor Sam Maxson. Attendance: Mayor Sam Maxson, Recorder Charlene Louk, Councilors Natalie Haddix and Ryan Roberts. Absent: Councilors William Benincosa, Bruce Kidd and Karen Phillips, Chief Haddix and Jim Wolfe.

Also present: Julia Foley, Treasurer and Sergeant James Young.

Guests: Charlotte and Jim Link, Dave Garvin

**Minutes:** November 10th, 2015 minutes were approved by unanimous vote after a motion by Natalie Haddix and second by Ryan Roberts.

**Treasurer's report:** Mrs. Foley reported the representative from Legal Shield would like to do a presentation on identity theft for council and guests. He will be invited to make his presentation at 7pm prior to the council meeting on 12/8/15.

- Ryan Roberts moved to approve accounts payable (attached). Second by Natalie Haddix. Approved by unanimous vote.

**Unfinished business:**

- The second reading of ordinance 151.26.1, Incentive Pay for Service Workers was approved after a motion by Charlene Louk and second by Ryan Roberts, with Natalie Haddix abstaining.

**New Business:**

- Mayor Maxson introduced the resolution in support of passage of the December 12, 2015 School Excess Levy. Ryan Roberts moved to accept the resolution. Second by Natalie Haddix. Passed by unanimous vote.
- Mayor Maxson acknowledged this as Christian Heritage Week in WV. Natalie Haddix moved to accept the proclamation. Second by Ryan Roberts. Passed by unanimous vote.
- Mayor Maxson explained the resolution (attached) requesting a change in the use of grant funds for an upgrade of the outdated office copy machine. After discussion, Ryan Roberts moved to use these funds to upgrade the office copy machine. Second by Natalie Haddix. Approved by unanimous vote.
- Mayor Maxson provided information, his observations and photos (attached) of the library roof repair. The repair was also inspected by Code Enforcer, Gregory. All agree the repair was not done correctly. Duart's Roofing has

been contacted by city officials to give an estimate for the repair. There was discussion about cost of materials and labor (attached) for the initial repair. Natalie Haddix moved to pay \$633.04 (total for materials) once the remaining materials are returned to city officials. Motion passed by unanimous vote.

- Building permits were approved by unanimous vote after a motion by Ryan Roberts and second by Natalie Haddix.

**Police Report:** None

**Fire Dept:** Councillor Haddix reminded the group that non-perishable food will be collected at the Tree Lighting Event on 11/29 and during the Santa Run on 12/13.

**Maintenance Dept:** Mayor Maxson reported both the hydrants on Rt 98 and Nutter Run, near the car wash are now both functional.

**Public Comment:**

- Mayor Maxson reported Jamie Metz, new Director of the Harrison County Development Corp. spoke at the Mayors' Association meeting on 11/18. He met Mr. Metz and mentioned properties in Nutter Fort available for possible development.
- Councillor Roberts asked for any update on the mold issue at 508 Pennsylvania Ave. The Mayor reported work on this is still in progress. Code Enforcer, Gregory has assured the mold is encapsulated and not a health risk to anyone outside the home.

Meeting adjourned at 8:12 pm by unanimous vote after a motion by Ryan Roberts and second by Natalie Haddix.

Respectfully submitted,

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Charlene Louk, Recorder

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Sam Maxson, Mayor