

**Council Meeting
Town of Nutter Fort
12/08/2015**

Mayor Maxson invited attendees to join in prayer offered by Councilor Benincosa, followed by the Pledge of Allegiance.

The meeting was called to order in council chambers at 7:35 pm by Mayor Sam Maxson.

Attendance: Mayor Sam Maxson, Recorder Charlene Louk, Councilors William Benincosa, Natalie Haddix, Bruce Kidd, Karen Phillips and Ryan Roberts.

Also present: Police Chief Ron Godwin, Fire Chief Jeremy Haddix, Maintenance Supervisor Jim Wolfe and Julia Foley, Treasurer.

Guests: Code Enforcer, Warren Gregory, Dave Garvin, Jim and Charlotte Link.

Legal Shield representatives Melissa Kocher, Art Bell and Norman Doyle gave a presentation on identity theft at 7 pm this evening.

Minutes: November 24th, 2015 minutes were approved by unanimous vote after a motion by Natalie Haddix. Second by Ryan Roberts.

Treasurer's report: Mrs. Foley advised additional accounts payable were distributed to council this evening in addition to the ones in the packet.

- Bruce Kidd moved to approve accounts payable (attached). Second by Karen Phillips. Approved by unanimous vote.

Unfinished business:

- Mayor Maxson entertained a motion to cancel the Dec. 22, 2015 council meeting since it is so close to Christmas. This was approved by unanimous vote after a motion by Bruce Kidd and second by Karen Phillips.
- Code Enforcer, Warren Gregory updated the group on continuing problems with town properties including the RW Gym, 508 Pennsylvania Ave., 93 and 714 Ohio Ave., and 302 WV Ave. He has been working with property owners and/or loan companies for on going problems with these properties.
- Building permits (attached) were approved by unanimous vote after a motion by Bruce Kidd and second by Karen Phillips.

- Mayor Maxson introduced a policy (attached) allowing any town employee who is an active fire fighter with the Nutter Fort Fire Dept. to respond to calls within corporate limits during regular work hours. This has been an unwritten policy over the years. ISO requires this to be a written policy. This will help with all future ISO ratings by allowing these employees to be considered additional paid fire fighters. Policy was passed by unanimous vote after a motion by Bruce Kidd and second by Karen Phillips.

Committee reports:

Police Dept: Chief Godwin reported the officers have been responding to numerous vehicle break-ins. This is likely do to the upcoming holidays and mild weather.

Fire Dept: Chief Haddix reported the Tree Lighting Ceremony was very well attended. The Fire Dept. Christmas Party is this Saturday night. The Santa Run is this Sunday, Dec. 13th. The ISO review is scheduled for Tuesday, December 15th.

Maintenance Dept: No report

Comments: Mayor Maxson explained it is not necessary for council to approve building permits. This information was verified by John Serrenti from the State Auditor's Office. Code Enforcer Gregory approves each permit and typically the work has been started and/or completed when the permits are presented to council. The permits can still be included in council packets for review. There was discussion regarding pros and cons of council approval and time line for the Code Enforcer's approval process of each permit.

Mayor Maxson wished everyone a Merry Christmas.

The meeting was adjourned at 0820 after a motion by Sam Maxon and second by Bruce Kidd.

Respectfully submitted,

Charlene Louk, Recorder

Sam Maxson, Mayor