

**Council Meeting
Nutter Fort
December 9, 2014**

The regular meeting of Nutter Fort council was held in council chambers, Tuesday, December 9, 2014, with the following members present: William Benincosa, Donald Webster, Karen Phillips, Bruce Kidd, Mayor Nathan Rohrbough, and Recorder Sam Maxson. Absent was councilor Stephen Korn. Also present were: Maintenance Supervisor Jim Wolfe, Police Chief Ron Godwin, Fire Chief Jeremy Haddix, Treasurer Julia Foley, and Code Enforcement Officer Warren Gregory. Guests attending were: Stephen McElroy, Melanie Thompson, Bertis McCarty, Pam McCarty, Charlene Louk, Dave Garvin, Linda Blake, and Leanna Spornak.

The meeting was called to order at 7:30PM by Mayor Rohrbough, with Councilor Benincosa asking prayer, followed by the pledge of allegiance.

- Ordinance 151.03 (e) concerning hiring of new employees, (attached) was passed on the 2nd reading and public hearing after a motion by Bruce Kidd, a second by Donald Webster, and a unanimous vote. Note: there was a provision added after the 1st reading that “Should the selected applicant decline the position or fail the required testing, he/she may be responsible for the related expense” and this has been removed from the final reading.
- Bruce Kidd motioned approval of the draft (attached) letter from the beautification committee that will be sent to existing members along with a card to return regarding their interest on remaining on the board. After a second by Karen Phillips, the motion was approved by unanimous vote. The letter will be re-typed onto city stationary.
- Temporary Code Enforcement Officer, Warren Gregory, presented his monthly report (attached) to council. He was commended for his reporting of activities to council.

Discussion was held about filling the Code Enforcement Office on a permanent basis. The hiring committee, composed of the Mayor, Fire Chief, Maintenance Supervisor and Police Chief will be meeting to make a recommendation.

Melanie Thompson of Huntington Bank addressed council regarding the request for us to abandon Davis Street. She said her client, Arnetta Freeman, of 911 Indiana Ave, states her block home encroaches on city owned Davis Street by 2.39’. The structure was built around 1954, according to the letter of request. The first request for abandonment was made September 14, 2004 and was denied by council on advice of our Town Engineer, Bunie Harper. Thompson told council a loan for the purchase of the property cannot be made until that portion of Davis St is abandoned.

Our engineer, Harper has been re-contacted and made 3 recommendations (attached):

1 The petitioner should retain a certified surveyor to submit a drawing of the section of the alley they are requesting to be abandoned along with a legal description. This will establish exactly where the abandonment is requested.

2The town also needs to take into consideration any ordinances in regard to property lines. Ex: 5' from building structure to property line.

3 The town attorney, along with the town engineer should review and accept the submittal, once the drawing and legal description is on file.

- William Benincosa motioned we cancel the next scheduled council meeting, December 23. After a second by Bruce Kidd, the motion was approved by unanimous vote.

Our employment policy states that Christmas Eve and Christmas Day, and New Year's Eve and New Year's Day are all paid holidays. Christmas and New Years are on Thursday this year.

- Bruce Kidd motioned that this year, the Friday after Christmas be a paid holiday and that employees would work New Year's Eve and be off the Friday, January 2, 2015. Following a second by Donald Webster, the motion passed by unanimous vote.

Building Permits No permits recorded

- The accounts payable (attached) were approved by unanimous vote following a motion by Bruce Kidd and a second by Karen Phillips.
- Karen Phillips motioned approval of the minutes of the November 25, 2014 meeting and, after a second by Bruce Kidd, they were approved by unanimous vote.

Old Business none

New Business

- A business license application for Top Coat Nails, 116 Ohio Ave, was approved by unanimous vote following a motion by Bruce Kidd and a second by Karen Phillips.

Bruce Kidd reported that he has been meeting with Maintenance Supervisor Wolfe on a plan to establish classifications for employees in the maintenance department, such as equipment operators, water plant operators, CDL drivers and so forth. As new qualifications are obtained, a pay raise would be granted. They will present a final plan to council at a later date.

Police Chief's Report None

Maintenance Supervisor's Report None

Fire Chief's Report Chief Haddix reports the department will be having their annual "Santa Run" Sunday, September 14 to collect food for the food banks.

Treasurer's Report Treasure Foley reports there will be a sidewalk meeting Thursday, December 11 at 10:00AM.

Comment Charlene Louk inquired about the decision about the business on 4th Street that is in a residential area. The Mayor said that, since the license was granted in 1993, according to our attorney's advice, we should not shut it down.

Leanna Spornak reminded council that there is a handicapped parking space at 506 Indiana Ave that is no longer needed. Bruce Kidd stated there is also an unused handicap spot in front of his Mother-in law's residence at 617 Indiana Ave.

Stephen McElroy, president of the Harrison County Republican Club told council that, newly elected Republican Delegates, Danny Hamrick and Terry Waxman want input from municipalities as to their needs from Charleston.

- The meeting was adjourned at 8:10PM after a motion by Bruce Kidd and a second by Donald Webster.

(Mayor)

(Recorder)