

**Council Meeting
Town of Nutter Fort
3/08/2016**

Mayor Maxson invited attendees to join in prayer offered by Councillor Benincosa, followed by the Pledge of Allegiance.

Mayor Sam Maxson called the meeting to order in council chambers at 7:30 pm. Attendance: Mayor Sam Maxson, Recorder Charlene Louk, Councilors William Benincosa, Natalie Haddix, Bruce Kidd and Karen Phillips. Absent: Ryan Roberts. Also present: Treasurer Julia Foley, Police Chief Ron Godwin, Fire Chief Jeremy Haddix, Maintenance Supervisor Jim Wolfe and Code Enforcer Warren Gregory; Nutter Fort Planning Commission members: Tom Betler and Jack Holt. Guests: Dave Garvin, Pam and Bertis McCarty-WVRWA, Danny Hamrick-Harrison Co. Planning Commission (HCPC).

Minutes: Bruce Kidd made a motion to approve the February 23rd, 2016 minutes with corrections. Motion approved by unanimous vote after a second by Karen Phillips.

Treasurer's Report: Mrs. Foley asked for input for the upcoming newsletter. Bertis McCarty completed the Consumer Confidence Report (CCR), which will be included in the newsletter. Also, we paid Cohen Law Group \$1000.00 for the Time Warner (TW) franchise transfer. Cohen was able to negotiate with TW to get us \$896.42 in reimbursement for legal fees.

- Karen Phillips moved to approve accounts payable (attached). Motion approved by unanimous vote after a second by Natalie Haddix.

Unfinished Business:

- Danny Hamrick from the HCPC spoke to council and guests about the opportunity to use Harrison County's Comprehensive Plan (CP) for Nutter Fort. He shared a copy of their CP, a sample map and answered questions. Points covered:
 - 1-All ordinances must work off a CP. Without a CP, ordinances may be challenged.
 - 2-In 2004 a law was passed that a CP must be updated every 10 years.
 - 3-There is no cost for the CP, but we need to sign a retainer agreement (attached) with the WVU College of Law to establish an attorney-client relationship.
 - 4- The town needs to have an open house to get input from residents.
 - 5-Deadline to turn all information into HCPC is April 15th.Mayor Maxson will set up a conference call with HCPC to get more details.
- Mayor Maxson mentioned appointing a street paving committee. Councillor Kidd suggested get input from the Street Dept. on priorities for paving. Mr. Wolfe added there is a list of street ratings already in place to help set these priorities. There were suggestions for other ways to raise funds for paving such as a fee added to each water bill or a possible levy. Mrs. Foley will check on levy regulations.
- There was discussion about possible candidates to fill the upcoming vacancy of Councillor Roberts who is moving out of Nutter Fort. Mayor Maxson will contact Brenda Riley, John Robinson and Duck Webster to see if they would be interested.
- Councillor Kidd added the 1405 Buckhannon Pk. property will still pass through the Development authority, but will now be advertised by the newly formed Economic Development Authority. Mrs. Foley will check on also posting this on our web site.

New Business:

- Questions regarding the 2016/2017 library budget entry were answered by Mrs. Foley. Councillor Haddix feels council should attend Library Board meetings to better understand their finances and operations. Council agreed and was in favor of appointing Mrs. Haddix to replace Councillor Roberts on the library board. Other council members will attend board meetings as time allows. Councillor Kidd then moved to approve the 2016/2017 General Revenue Fund Budget. Motion passed by unanimous vote after a second by Karen Phillips.
- Councillor Kidd moved to approve the 2016/2017 Coal Severance Fund Budget. Motion passed by unanimous vote after a second by Karen Phillips.
- Code Enforcer Gregory reported on the following properties:
 - 1-He spoke with Mike Ross. There is a tentative plan to demolish the old RW gym.
 - 2-93 Ohio Ave. The owner will remove the trailer if it is not salvageable.
 - 3-508 PA Ave. has been sold. The new owner is responsible for testing for mold issues and related costs depending on findings.
 - 4-509 PA Ave. A number of issues with this property were discussed. Mr. Wolfe said his crew would be able to pick up the large items for disposal at this residence.
 - 5-306 WV Ave. Nothing can be done as it is tied up in heirship. He spoke with owners about the poor condition.Councillor Kidd stated concerns are not being addressed quickly enough and we may need to consider a full time Code Enforcer, at least temporarily to catch up and stay ahead of these problems. Council was asked to think this over for possible solutions. Mr. Gregory currently works part time for Nutter Fort and has another full time job. Others mentioned there are building permits not being obtained. It was suggested that council, the officers and all employees be vigilant of things going on and bring it to the Town's attention. Mr. Gregory and Chief Godwin commented on circumstances that complicate addressing and bringing closure to code violations.

Committee reports:

Police Dept: Chief Godwin reported Officer Golden resigned as of 3/11/16. Testing and the hiring process will begin soon. He spoke with a seasoned officer about working part time until the position is filled. She has helped out in the past and worked out well. Officers have been busy doing firearms and other training that must be completed by the end of June. Six new pistols and three vests are being ordered from this year's budget. The other three vests will be ordered after July 1 with new budget money.

Fire Dept: Chief Haddix reported there are a few tickets left for the April 16th Elimination Dinner. Ultimate giveaway ticket sales are going well.

Maintenance Dept: No report

Public Comment: None

Adjournment: Meeting adjourned by acclamation at 9:05 pm

Respectfully submitted,

Charlene Louk, Recorder

Sam Maxson, Mayor

