

**Council Meeting
Town of Nutter Fort
04/12/2016**

Mayor Maxson invited attendees to join in prayer offered by Councillor Benincosa, followed by the Pledge of Allegiance.

Mayor Sam Maxson called the meeting to order in council chambers at 7:33 pm.

Attendance: Mayor Sam Maxson, Recorder Charlene Louk, Councilors William Benincosa, Natalie Haddix, Bruce Kidd and Karen Phillips. Also present: Treasurer Julia Foley, Police Chief Ron Godwin, Fire Chief Jeremy Haddix, and Maintenance Supervisor Jim Wolfe.

Guests: Pastor Terry Wilson, Deacon Robert Templeton, Ray Summers, Thomas Swiger, Jo Cooper, Linda Stemler, Janet Conrad, Libby Rohrbough, Art Rohrbough, Tom Betler, Donald Sinclair, Brenda Riley, Rocky Romano, Jack Holt, Charlotte Shaffer, Linda Cross, John Robinson, Donald (Duck) Webster.

Minutes: Natalie Haddix moved to approve the March 22, 2016 minutes. Motion approved by unanimous vote after a second by Bruce Kidd.

Treasurer's Report and Accounts Payable:

1-Mrs. Foley spoke to Cohen Law Group. They offered \$6500.00 for reimbursement from TWC for income due the town from home shopping network revenues not previously paid. Mrs. Foley is not satisfied since approximately half the town was not on their "homes passed" list. Since the list is still not accurate, Mrs. Foley asked them to continue the review of records, and for an explanation as to why so many addresses were omitted from the original list. Cohen Law will continue the audit with these requests.

2-Mayor Maxson and Mrs. Foley met with the contractor (L&L Contracting of Vienna, WV) and the engineer (Chapman) regarding the sidewalk project today. The meeting went well and the project will begin near Nutter Run in about two weeks. Target completion date is early August.

3-The annual audit is complete. The audit exit interview was held and the town received an "unmodified opinion" which is the highest rating given. The Auditor's office was impressed with our books. Everyone thanked the office staff for work during the audit and efficient day to day operations.

- Karen Phillips moved to approve accounts payable with a second by Natalie Haddix. Passed by unanimous vote.

Unfinished Business:

- Mayor Maxson gave an update on Harrison County's Comprehensive Plan (HCCP):
 - 1-The state requires us to have a comprehensive plan. It would cost approximately \$30,000.00 to develop our own. We will be able to adopt the HCPC at no cost. Five municipalities are participating in this project. Ordinances and zoning can be disputed without a CP. A CP also helps when applying for grants.
 - 2- Charlotte Shaffer and Linda Cross from Harrison County Planning and Development met with the town's planning commission on March 28th to update the current land use map.
 - 3-the required open house was held tonight at 6 pm prior to the council meeting. The purpose of the open house was for public input. Charlotte Shaffer and Linda Cross were on hand to answer questions and take suggestions from attendees.

- RW gym update: we are awaiting results from the asbestos inspection. The owners are looking at having a professional contractor demolish the building.
- Councilor Kidd suggested getting volunteers from Union Mission Church to help the landowners at 509 PA Ave. with yard clean up. Mayor Maxson will ask Mr. Gregory to talk with the landowners to see if they are agreeable.
- Mayor Maxson updated attendees of the need to appoint a council member to replace Ryan Roberts due to his recent resignation. Candidates Brenda Riley, John Robinson and Donald (Duck) Webster were present. When other business was completed, there was a unanimous vote to go into executive session after a motion by Karen Phillips and Natalie Haddix. Following executive session, Bruce Kidd moved to appoint Brenda Riley to fill the vacant council position with a second by William Benincosa. Motion passed with Karen Phillips and Charlene Louk abstaining.

New Business:

- Council agreed to Lay the Levy on Tuesday, 4/19/16 at 9am at City Hall.
- Union Mission Church is interested in doing landscaping, but has questions about the borders of their property. The Mayor and Mr. Wolfe will meet with the Pastor to clarify property borders.

Committee Reports:

Police Dept: None

Fire Dept: 1-Chief Haddix reported the new ISO rating is “3”, from the previous “5”. The dept. only missed a rating of “2” by 8 points. There are only 15 other fire departments in WV with a “3” rating and only five with a “2” rating. One is best and 10 the worst. There are only a few known deficiencies to correct before the next review to achieve a “2” rating. The new “3” rating should lower most homeowners insurance. Council thanked the dept. for their hard work on this accomplishment.

2-There are only about 400 tickets left for the Ultimate Giveaway on May 7th. 3-The Elimination dinner is this Saturday.

Maintenance Dept: No report

Public Comment:

The following candidates introduced themselves and gave an overview of their experience:

Rocky Romano running for Assessor

Robert Matheny running for Sheriff

Andy McMunn running for Circuit Court Judge

Adjournment: meeting adjourned at 8:30 pm after a motion by Bruce Kidd, second by William Benincosa.

Respectfully submitted,

Charlene Louk, Recorder

Sam Maxson, Mayor

