

**Council Meeting
Town of Nutter Fort
5/09/17**

Mayor Maxson invited attendees to join in prayer offered by Charlotte Link, followed by the Pledge of Allegiance.

Mayor Maxson called the meeting to order in council chambers at 6:31 pm.

Attendance: Mayor Sam Maxson, Recorder Charlene Louk, Councilors Natalie Haddix, Bruce Kidd, Karen Phillips and Brenda Riley.

Absent: Councilor William Benincosa, Code Enforcer Warren H. "Greg" Gregory.

Also present: Chief Ron Godwin, Supervisor Jim Wolfe, Chief Jeremy Haddix.

Guests: Linda Blake, Janet Conrad, Jim and Charlotte Link, Susie Maxson, Margaret Frost, and Janet Gorrell.

Minutes: Minutes of the 4/25/17 Council meeting was approved after a motion by Bruce Kidd and second by Karen Phillips.

Treasurer's Report:

- Mrs. Foley provided a report to each council member from the State Auditor's Office. The report reviewed findings from the audit completed for the FY year ending June 30th, 2016. The audit was very positive and found no instances of noncompliance. The only recommendation is to improve internal controls. This is a very common finding in offices with limited staff due to the inability to completely segregate duties.
- Regarding accounts payable, Councilor Haddix explained the need to postpone the payment as listed for the Fire Department Worker's Compensation. A line item was omitted and the invoiced amount will increase to approximately \$7700.00. This is an annual payment and covers firefighters during call-outs and training in the event of injury. Accounts payable were approved with this revision after a motion by Brenda Riley and second by Karen Phillips.

Unfinished Business: Mayor Maxson is waiting on a quote for the extended warranty on the refuse truck, covering the engine, etc. He also recommends revisiting the extended warranty on the packer due to hydraulic issues that have already occurred. These were covered and repaired under warranty. The extended warranty will be reconsidered.

- Work has begun on Go Mart. The canopy has been removed and a chain link construction fence is in place. They are hoping to have a tenant for the building.
- Mayor Maxson spoke to Adam Barberio about 302 WV Ave. If the property is owned by the state, we could purchase it for a nominal fee and raze the house. It is unclear if the property is owned by David Romano or the state. This issue has been forwarded to Attorney Johnny Brown for review.
- Letters have been sent to approximately 10 residents for high grass issues. Councilor Haddix reviewed the related ordinance and reported Code Enforcement and the Police Officers may officially notify residents of high grass. The ordinance would need amended before other town representatives may contact residents on this issue. Chief Godwin asks to be informed of residents who are sent letters. This way his officers will not personally contact residents regarding the same issue.

New Business: Mayor Maxson presented a Proclamation to CEOs and Nutter Fort “Lady Bugs” present at the meeting. The Proclamation honors WV Community Education Outreach Service Week, May 21st - May 27th 2017.

- Mayor Maxson read an invitation to a Leadership Roundup at Nutter fort Primary School on Friday, May 19th, 2017 from 8:30 to 10:30.

Committee Reports:

Police Dept: Chief Godwin reported Shane Richardson has been accepted into the Police Academy training class beginning June 12th.

The PD is now providing an officer to cover the bus loop at the school from 7 am to 8 am and 2 pm to 3 pm. Chief Godwin agreed to this for better protection of the children. The Harrison County BOE has agreed to pay the overtime costs for this officer.

Fire Dept: The Ultimate Giveaway on May 6th was a huge success. Profit was approximately \$45,000. This is about \$12,000. over the highest profit in previous years.

- While at training last week, Chief Haddix spoke to Pierce Manufacturing about coming here to evaluate the ladder truck for possible re-build. The truck is 22 years old and has well outlived its expected time to remain in service. Cost for the rebuild would be \$300,000. whereas a new truck is \$850,000. This is just in the early phase of discussion.
- Dominion will be cutting into the sidewalk in front of the school. This will cause traffic to be down to one lane. Dominion was asked to postpone the project until the end of school, but refused due to scheduling.

Maintenance Dept: No report.

Code Enforcement: No report.

Public Comment: Linda Blake told the group she observed planting at the Monticello Ave. community garden, which went very well. She has a volunteer who will take soil samples next week from the proposed area for the Nutter Fort garden to be sent away for analysis. There is interest from groups in two local churches. A survey went out last week with the town newsletter. Two surveys have already been returned. We received written permission from the Clarksburg Park Board to use the proposed section of ground between Illinois Ave. and Michigan Ave.

Meeting adjourned by acclamation at 7:30 pm.

Respectfully submitted,

Charlene Louk, Recorder

Sam Maxson, Mayor