

**Council Meeting  
Nutter Fort  
July 23, 2013**

The regular council meeting of Nutter Fort, was held, Tuesday, July 23, 2013, with the following members present: Donald Webster, William Benincosa, Karen Phillips, Bruce Kidd, and Mayor Nathan Rohrbough. Absent, due to vacation, were Councilor Stephen Korn and Recorder Sam Maxson. Also present were; Maintenance Supervisor Jim Wolfe, Police Chief Ron Godwin, Fire Chief Jeremy Haddix, and Treasurer Julia Foley. Guests were: Jim Link, Charlotte link, Linda Blake, and Barbara Gorby.

The meeting was called to order at 7:30PM by Mayor Rohrbough with Councilor Benincosa asking prayer, followed by the pledge of allegiance.

It was announced that there will be a special meeting with state officials concerning the sidewalk grant, Wednesday, July 31, at 10:00 AM in the water board office.

In reference to the damage to the new 2013 maintenance department truck (see attached letter), council agreed to seek reimbursement thru the magistrate court.

Discussion was held concerning resurfacing the basketball court on Ohio Ave. When the court was sealed last year, the sealing company recommended that the surface be resealed annually, since it had been several years since it had been done. The estimated cost for resealing and repainting the lines is around \$2200.

- The building permits (attached) were approved by unanimous vote following a motion by Karen Phillips and a second by Bruce Kidd.
- The bills (attached) were approved by unanimous vote following a motion by Bruce Kidd and a second by Karen Phillips
- The minutes of the July 9, 2013 meeting were approved by unanimous vote following a motion by Bruce Kidd and a second by Karen Phillips.

**Police Chief's Report** Chief Godwin reported that the officers have completed their firearm training and the damaged cruisers are being repaired.


**Fire Chief's Report** Chief Haddix reported that the department has done training in the old house at 208 Pennsylvania Ave owned by David Nuzum.


**Maintenance Supervisor's Report** None

**Citizen's Report** Linda Blake reported high grass around the apartment behind her house at 704 Maryland Ave. This will be addressed.

Councilor Webster questioned if we were allowed to make a profit when we sell, by bid, the property next to the fire department and what if there is asbestos in the house? The mayor reported that the contractor he spoke with, could remove it for under \$5000.

The meeting was adjourned at 8:07 PM.

  
(Mayor)

  
(Recorder)

Approval of building permits:

Owner	Location	Description of work	Contractor (if applicable)	Estimated Cost	Notes
Helen Howell	103 Howard Street	Electric Upgrade	Barns & Brass Electric	\$1000.00	
Doris Carter	212 Ohio Avenue	Repair stone wall	Stone Repair LLC	\$550.00	
Rick Dilley	314 Pennsylvania Avenue	Electrical alterations	Mountain State Controls LLC	\$250.00	
Sandra Wolfe Riffle	710 Indiana Avenue	Remodel existing structure	Four Seasons Heating & Cooling	\$25,000.00	
Marie Dye	710 Maryland Avenue	Roof repairs		\$500.00	
Carol Chiado	708 Illinois Avenue	Contractor will replace windows & members of the church will replace roofing	Window World	\$5,100.00	
Jay Wolfe	117 1/2 Maryland Avenue	Repair roof and porch. Replace 3 windows, tub and shower		\$3,000.00	

**FUBAR Enterprises**  
 Tera D. Goff  
 606 Lewis Street  
 Clarksburg, WV 26301  
 304-203-3363

**Pullin, Fowler, Flanagan, Brown & Poe, PLLC**  
 James Mark Building  
 901 Quarrier Street  
 Charleston, WV 25301

Dear Mr. Brown,

FUBAR Enterprises received your correspondence regarding damage incurred to The Town of Nutter Fort's vehicle during installation of lights on April 17, 2013. On initial inspection of the light installation, damage was noted and repairs were agreed upon through Collision Plus at FUBAR Enterprises' expense.

Repairs were made. The vehicle was retrieved and inspected by Mr. Jim Wolfe, Maintenance Supervisor for the Town of Nutter Fort. The vehicle was retrieved prior to completion despite a remaining scratch. Mr. Wolf indicated the scratch was irrelevant as this vehicle would be a utility service vehicle for the maintenance department. Shortly after initial repair, Mayor Rohrbough requested the scratch also be repaired. FUBAR Enterprises complied with this request. A second repair was scheduled and conducted by Collision Plus.

Upon delivery to Collision Plus, additional damage to the utility vehicle was noted. This damage was above and beyond initial scratches from light installation damage as the vehicle was in use by employees of Nutter Fort as a work vehicle. The vehicle was repaired. Mr. Shawn Spurlock, a long standing employee of The Town of Nutter Fort, was sent to inspect and retrieve the vehicle and noted final repair was completed appropriately. Mr. Spurlock acting as the representative of the Town of Nutter Fort signed a satisfaction statement indicating that the repairs were acceptable and complete. The vehicle was returned to The Town of Nutter Fort upon signature and continues to be utilized as a service utility vehicle.

FUBAR Enterprises has completed the appropriate repairs but will not be held responsible for damages incurred while in the possession of the Town of Nutter Fort and its representatives. Further legal action will be pursued if the discounted invoice for services rendered is not paid. The invoice was discounted as a courtesy for any inconvenience the repairs caused. If you have any further questions, please feel free to contact me at (304)203-3363

Best,  
 Mrs. Tera Goff  
 FUBAR Enterprises

7/16/13 at 10:13:37.04

**General Revenue Account  
 Purchase Journal**

**For the Period From Jul 6, 2013 to Jul 16, 2013**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Name	Line Description	Debit Amount	Credit Amount
7/6/13	MCM Business Systems	Monthly copier maintenance fee MCM Business Systems	44.81	
				44.81
7/6/13	T-Body Auto Body Repair	Repairs of 2013 Ford F250 (Maintenance Supervisor's) truck - damages received from FUBAR Enterprises when installing lights T-Body Auto Body Repair	1,971.27	
				1,971.27
7/6/13	Rush Tire	Tire repair on 203 Rush Tire	20.00	
				20.00
7/6/13	Rush Tire	Tire repair on Ford F250 Rush Tire	20.00	
				20.00

		Rush fire		20.00	
7/6/13	Clarksburg Exponent/Tele	Publication of sample ballot Clarksburg Exponent/Telegram	67.80		67.80
7/6/13	Airgas Mountian States	1/4 cost of cylinder rentals Airgas Mountian States	38.36		38.36
7/6/13	State Treasurer's Office	Monthly CVRF Collections Monthly LETF Collections Monthly Regional Jail Fee Collections Monthly Community Corrections Collections	230.60 59.68 983.60 298.28		1,572.16
7/6/13	MonPower	State Treasurer's Office traffic light/Rt. 20 & Pa. Ave caution light/Buckhannon Pike MonPower	20.60 10.58		31.18
7/6/13	Airgas Mountian States	1/4 cost of cylinder rentals - waste Airgas Mountian States	38.35		38.35
7/8/13	Strobes N' More	1/3 cost of strobe lights for maintenance vehicles Strobes N' More	409.81		409.81
7/8/13	Shawn's Autobody Works	Repair damages on 2009 Dodge Charge Police Cruiser Shawn's Autobody Works	630.16		630.16
7/8/13	Sandy's Hardware	Sand Sandy's Hardware	3.99		3.99
7/8/13	MonPower	Charges for lighting at Ohio Avenue Playground MonPower	7.67		7.67
7/10/13	Advance Auto Parts	Bulbs & fuse packs for garbage truck Advance Auto Parts	44.97		44.97
7/10/13	Advance Auto Parts	Return of fuse Advance Auto Parts	1.00		1.00
7/10/13	Marsh's Lumber & Home C	Leaf blower repairs Marsh's Lumber & Home Center	14.07		14.07
7/10/13	MonPower	55% of monthly electric service for all departments MonPower	601.35		601.35
7/10/13	MonPower	Waste account - 15% of monthly charge for electric service for all departments. MonPower	164.00		164.00
7/10/13	Payroll Account of Nutter F	Waste Account - Employer share of monthly Pension Payroll Account of Nutter Fort	979.58		979.58
7/11/13	Commercial Insurance	55% of 1st Qtr package down payment for property & liability insurance for FY 2013/2014 Commercial Insurance	4,723.32		4,723.32
7/11/13	Payroll Account of Nutter F	Council - Employer share of monthly Pension Recorder - Employer share of monthly Pension Treasurer's office - Employer share of monthly Pension Police Department - Employer share of monthly Pension Police Judge - Employer share of monthly Pension	47.58 47.58 761.27 2,569.30 35.00		4,757.96
		Street Department - Employer share of monthly Pension Recycle Department - Employer share of monthly Pension Fire Chief - Employer share of monthly retirement expense Payroll Account of Nutter Fort	1,154.49 95.16 47.58		4,757.96
7/11/13	Harrison Co. Senior Citize	Donation for research study Harrison Co. Senior Citizens Center	250.00		250.00
7/11/13	Commercial Insurance	Waste account's 15% of 1st Qtr package down payment for property & liability insurance for FY 2013/2014 Commercial Insurance	1,288.18		1,288.18
7/12/13	Magee, Chris	Remaining 1/2 due for network server configuration and installation on new server & workstations purchased June 2013 Magee, Chris	400.00		400.00
7/12/13	MCM Business Systems	5000 Window Envelopes MCM Business Systems	543.00		543.00
7/15/13	City of Nutter Fort	55% of monthly water and sewer service for all departments City of Nutter Fort	107.05		107.05
7/15/13	Nutter Fort Payroll Account	Bi-weekly Treasurer Office wages Bi-weekly Police Department wages Bi-weekly Street Department wages Bi-weekly Recycle Department wages Treasurer's office Ins Opt out Code Official's bi-weekly wages Fire Chief bi-weekly wages Fire Chief Insurance Opt Out Nutter Fort Payroll Account	1,955.21 7,862.57 4,343.13 289.38 250.00 370.46 1,100.96 125.00		16,296.71
7/15/13	State Auditor's Office	Fiscal Year End 2012 Financial Audit State Auditor's Office	440.00		440.00
7/15/13	Sandy's Hardware	Wasp spray Sandy's Hardware	35.88		35.88

		Nutter Fort Payroll Account		3,231.14
7/15/13	City of Nutter Fort	Waste Account - 15% of monthly water and sewer service for all departments City of Nutter Fort	29.19	29.19
7/15/13	Nutter Fort Payroll	Waste account FICA/Medicare Tax Nutter Fort Payroll	244.31	244.31
			<u>38,027.27</u>	<u>38,027.27</u>

7/16/13 at 10:24:57.79

**Water Board Account  
Purchase Journal  
For the Period From Jul 6, 2013 to Jul 16, 2013**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Name	Line Description	Debit Amount	Credit Amount
7/6/13	Strobes N' More	1/3 of cost for strobe lights on maintenance vehicles Strobes N' More	409.80	409.80
7/6/13	Airgas-Mid America	1/4 cost of cylinder rentals Airgas-Mid America	38.35	38.35
7/6/13	Nutter Fort Payroll Accou	Water account's expense for employees monthly dental insurance Nutter Fort Payroll Account	376.35	376.35
7/6/13	Miss Utility of West Virgi	Monthly fax service notification Miss Utility of West Virginia	10.00	10.00
7/6/13	James or Shannon O'Gar	Refund for overpayment on RVS account #3396 James or Shannon O'Garro	66.25	66.25
7/10/1	MonPower	15% of electric bill for all buildings MonPower	164.00	164.00
7/10/1	Water Renewal & Replac	Monthly required 2.5% deposit to the Water R&R account Water Renewal & Replacement	503.21	503.21
7/10/1	Payroll Account of Nutter	Employer share of monthly Pension Payroll Account of Nutter Fort	699.70	699.70
7/11/1	Commercial Insurance	15% of 1st Qtr package down payment for property & liability insurance for FY 2013/2014 Commercial Insurance	1,288.18	1,288.18
7/12/1	Clarksburg Water Board	Monthly bacteriological exam report for PWSID #3301717 Clarksburg Water Board	42.00	42.00
7/15/1	Nutter Fort Payroll Accou	Bi-weekly Oper. labor Bi-weekly meter reading labor Bi-weekly customer collection labor Nutter Fort Payroll Account	1,280.52 235.60 925.27	2,441.39
7/15/1	City of Nutter Fort	15% charge for monthly water and sewer service for all departments City of Nutter Fort	29.19	29.19
7/15/1	Nutter Fort Payroll Accou	BI-Weekly FICA/Medicare Expense	184.61	184.61
		Nutter Fort Payroll Account		184.61
			<u>6,253.03</u>	<u>6,253.03</u>