

**Council Meeting  
Nutter Fort  
April 8, 2014**

The regular council meeting of Nutter Fort, was held, Tuesday, April 8, 2014, in council chambers with the following members present: Stephen Korn, Donald Webster, Karen Phillips, Bruce Kidd, Mayor Nathan Rohrbough, and Recorder Sam Maxson. Absent was councilor William Benincosa. Also present were Maintenance Supervisor Jim Wolfe, Police Chief Ron Godwin, Fire Chief Jeremy Haddix, and Treasurer Julia Foley. Guests were: Barbara Gorby, Dave Garvin, Mark Conrad, Janet Conrad, Linda Blake, Bertis McCarty, and Jamie Pyles.

The meeting was called to order at 7:30PM by Mayor Rohrbough, with Recorder Maxson asking prayer followed by the pledge of allegiance.

- Donald Webster motioned approval of the child abuse proclamation (attached). After a second by Stephen Korn, the motion was approved by unanimous vote. Note: there was a reading of the proclamation and a flag raising in the parking lot prior to the meeting.
- There was a motion by Bruce Kidd to accept the WV Division of Highway's recommendation to accept the on-call engineers for the sidewalk project and to prioritize them as follows: #1 Chapman Technical Group, #2 Michael Baker International, and #3 TRC Companies. Following a second by Karen Phillips, the motion was passed by unanimous vote.

Discussion was held concerning the upcoming pavement project. Maintenance supervisor Wolfe will work with Mayor Rohrbough in putting together a bid package for consideration by council.

Discussion was held concerning the financing of 2 new police cruisers.

- Bruce Kidd motioned that we will pay cash for the SUV cruiser and finance the \$30,000 car for 48 months through Republic First National (see attached) at the rate of 3.97%. After a second by Karen Phillips, the motion was approved by unanimous vote.
- The building permits (attached) were approved by unanimous vote following a motion by Karen Phillips and a second by Stephen Korn.
- The accounts payable (attached) were approved by unanimous vote after a motion by Bruce Kidd and a second by Karen Phillips.
- The minutes of the March 25, 2014 meeting were approved by unanimous vote following a motion by Karen Phillips and a second by Bruce Kidd.

**Old Business** The demolition and site reclamation of the property at 1405 and 1405 ½ Buckhannon Pike is completed. The mayor will have a sign erected on the property describing the lot and noting it will be available at auction. Council agreed for the mayor to contact auctioneer John Chapman about being our auctioneer and to help set a time and date for the auction at least 30 days after the sign is erected.

**New Business**

- Bruce Kidd motion to approve the business license (attached) for Limitless Music, LLC, as long as it is operated within the parameters stated on their application. After a second by Karen Phillips, the motion was approved by unanimous vote.

**Police Chief's Report** No Report

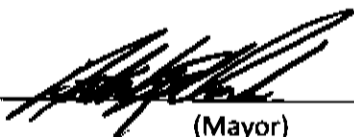
**Fire Chief's Report** Chief Haddix reports sales of Ultimate Giveaway tickets are good.

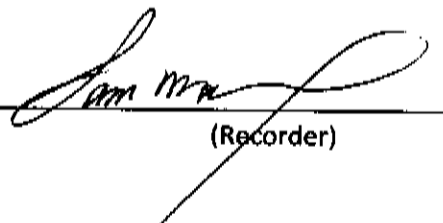
**Maintenance Supervisor's Report** No Report

**Treasurer's Report** Treasurer Foley had to leave due to a family emergency; a meeting to approve the levy rates was set for Tuesday, April 15, 2014 at 7:30PM. Also to be on that agenda is further discussion on paving and going into executive session to discuss a minimum reserve for the auction of the property at 1405 and 1405 1/2 Buckhannon Pike.

**Public Comments** None

- The meeting was adjourned at 8:15PM following a motion by Karen Phillips and a second by Donald Webster.

  
(Mayor)

  
(Recorder)

**Proclamation**  
**HONORING**  
*Child Abuse Prevention*

- Whereas, the health and safety of all West Virginians is important to the pleasure, prosperity and comfort of our nation's families and communities; and*
- Whereas, preventing child abuse and neglect is a community problem that depends on participation among individuals throughout the community; and*
- Whereas, child mistreatment occurs when individuals find themselves in stressful situations, without community resources, and don't know how to cope; and*
- Whereas, the majority of child abuse cases stem from situations and conditions that are preventable in an engagement and supportive community; and*
- Whereas, all residents should become involved in supporting families in raising their offspring in a safe, nurturing environment; and*
- Whereas, effective child abuse prevention programs succeed because of partnerships created among families, social service agencies, schools, faith communities, civic organizations, law enforcement agencies, and the business community;*
- Now, Therefore, I, Nathan T. Rohrbough, Mayor of the Town of Nutter Fort, West Virginia, by the powers vested in me do hereby pay tribute to:*

***The Efforts to Prevent Child Abuse***

*In the Mountain State and encourage all citizens to acknowledge, appreciate and celebrate each in their own way the heritage of our great state where our motto is Mountaineers Are Always Free.*

*In Witness Whereof, I have hereunto set my hand and caused the great Seal of the Town of Nutter Fort to be affixed this 8<sup>th</sup> Day of April in the year of our Lord Two Thousand Fourteen*

*Passed on April 8th, 2014 in Council Chambers, Nutter Fort, West Virginia.*

**REPUBLIC**  
FIRST NATIONAL

2525 West State Road 114  
Rochester, IN 46975  
(800) 700-7878  
Fax: (800) 865-8517

[www.republicfirstnational.com](http://www.republicfirstnational.com)

April 4, 2014

To: Town of Nutter Fort  
From: Mackie Ozment

Thanks for the opportunity to give you a quote on your latest project!

Equipment:	One (1) Police Car	
Unit Cost:	\$30,000.00	
Down Payment:	\$0.00	
Net Financed:	\$30,000.00	
Frequency of Payments:	Monthly	
Term:	4	5
Payments:	\$681.47	\$556.10
Factor:	.02271	.01851
APR:	3.97%	3.99%

Delivery Date: To be determined  
First Lease Payment Due: June, 2014

The lease is to be executed within 14 days of the equipment purchase contract. The quote is subject to acceptance of our documentation and credit approval. Payments and rates reflect pre-application of escrow earnings and manufacturer discounts (if any); and are based upon vendor payments being made no earlier than above dates. Rates are subject to change with Treasury Bills of like-maturity prior to funding. The lease must qualify for Federal Income Tax Exempt status for the Lessor.

Sincerely,  
Republic First National Corporation

Mackie Ozment  
[mackie@rfnonline.com](mailto:mackie@rfnonline.com)

Approval of building permits:

Owner	Location	Description of work	Contractor (if applicable)	Estimated Cost	Notes
Centra Bus	In front of Rite Aid on Buckhannon Pike	Pour concrete pad and install bus stop	Black Dog Construction	\$3,175.00	
Lloyd Louden	104 1/2 Maryland Avenue	Remodel room		\$1,000.00	
Annette Cobun	617 Pennsylvania Avenue	Replace 10 Windows	Window World	\$2,600.00	
Harold Merrill	617 Maryland Avenue	Water line leak (Emergency Repair)		\$250.00	
Union Mission Church	200 Illinois Avenue	Metal Roof	Superior Home Improvement	\$14,650.00	
Kelly Stier	712 Indiana Avenue	Close off portion of porch for mud room		\$2,000.00	
Sandra Wolfe Riffle	710 Indiana Avenue	Complete Remodel	Four Seasons Heating & Cooling	\$25,000.00	
Steve & Cassie Pill	815 Ohio Avenue	Install Electric Service		\$1,000.00	

4/4/14 at 14:19:02.78

General Revenue Account  
Purchase Journal

For the Period From Mar 22, 2014 to Apr 4, 2014

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Name	Line Description	Debit Amount	Credit Amount
3/22/14	U.S. Cellular	Monthly cell service for Mayor	84.88	
		Monthly cell service for Police	447.80	
		Monthly cell service for Maintenance	134.79	
		Monthly cell service for Fire Chief	90.83	
		U.S. Cellular		758.30
3/22/14	Waste Management	55.59 tons of waste @ \$45.35 per ton disposed for service period of 3/1-3/15/2014. Waste Management	2,521.03	2,521.03
3/22/14	Frontier	55% of monthly telephone service for all departments. Frontier	123.92	123.92
3/22/14	Fleet Pride	Labor & material to repair leaking transmission lines on garbage truck Fleet Pride	415.95	415.95
3/22/14	Fleet Pride	Drag link & transmission fluid for garbage truck Fleet Pride	442.56	442.56
3/22/14	CNA Surety	Treasurer's bond for Julia Foley (5/23/2014-5/23/2015) CNA Surety	187.50	187.50
3/22/14	Dominion Hope Gas	55% of monthly budget for all departments Fire Dept Usage Dominion Hope Gas	196.08 222.50	418.58
3/22/14	Advance Auto Parts	Brake fluid Advance Auto Parts	110.11	110.11
3/22/14	Advance Auto Parts	Fuel hose, rings, hose clamp for backhoe Advance Auto Parts	89.48	89.48
3/22/14	Advance Auto Parts	Fuel hose for backhoe Advance Auto Parts	14.90	14.90
3/22/14	R.D. Wilson-Sons & Comp	(4) pairs of jeans for Homer Moore R.D. Wilson-Sons & Company	70.00	70.00
3/22/14	Pullin, Fowler, Flanagan, B	February 2014 legal fees - (building permit and zoning issues, Fire Chief defamation) Pullin, Fowler, Flanagan, Brown & Poe	280.00	280.00
3/22/14	State Equipment, Inc.	1/3 of cost to repair backhoe (hydraulic tank filled with diesel fuel) State Equipment, Inc.	180.43	180.43
3/22/14	MonPower	55% of monthly electric service for all departments MonPower	357.56	357.56
3/22/14	Frontier	Waste Account's 15% of monthly telephone service for all departments. Frontier	33.80	33.80
3/22/14	MonPower	Waste account - 15% of monthly charge for electric service for all departments. MonPower	213.61	213.61
3/22/14	Dominion Hope Gas	Waste account - 15% of monthly budget amount Dominion Hope Gas	53.48	53.48
3/23/14	Wex Bank	Monthly fuel expense for garbage truck for March 2014 Wex Bank	668.01	668.01
3/24/14	Jim's Service Center	Water pump repairs to cruiser #201 Jim's Service Center	227.99	227.99

		Bi-weekly Police Department wages	8,183.51	
		Bi-weekly Street Department wages	3,173.74	
		Bi-weekly Recycle Department wages	523.10	
		Treasurer's office Ins Opt out	250.00	
		Police Dept. ins opt out	125.00	
		Code Official's bi-weekly wages	370.46	
		Fire Chief bi-weekly wages	1,100.96	
		Fire Chief Insurance Opt Out	125.00	
		Snow Removal bi-weekly wages	350.01	
		Nutter Fort Payroll Account		16,571.26
3/24/14	Sandy's Hardware	Oil soap, cleaner, surge protector for new shop bathroom	25.07	
		Sandy's Hardware		25.07
3/24/14	Nutter Fort Payroll Account	Bi-weekly waste wages	3,112.39	
		Nutter Fort Payroll Account		3,112.39
3/24/14	Batman's Trophies & Awar	Plaque to recognize Beeghley's Real Estate closing	47.50	
		Batman's Trophies & Awards		47.50
3/24/14	Nutter Fort Payroll	Treasurer's Office bi-weekly FICA/Medicare Tax	198.12	
		Police Dept. bi-weekly FICA/Medicare Tax	628.41	
		Fire Dept. bi-weekly FICA/Medicare Tax	92.72	
		Street Dept. bi-weekly FICA/Medicare Tax	240.05	
		Recycle Dept. bi-weekly FICA/Medicare Tax	39.57	
		Code Enforcement bi-weekly FICA/Medicare Tax	28.02	
		Snow Removal bi-weekly FICA/Medicare Tax	26.47	
		Nutter Fort Payroll		1,253.36
3/24/14	Nutter Fort Payroll	Waste account's bi-weekly FICA/Medicare Tax	235.39	
		Nutter Fort Payroll		235.39
3/25/14	Sandy's Hardware	Building materials for new shop bathroom	150.91	
		Sandy's Hardware		150.91
3/25/14	Nutter Fort Payroll Account	Treasurer's office expense for monthly dental insurance	65.74	
		Police Department's expense for monthly dental insurance	94.09	
		Street Department's expense for monthly dental insurance	113.58	
		Fire Department's expense for monthly dental insurance	94.08	
		Nutter Fort Payroll Account		367.49
3/25/14	Special Fire Levy Acct.	Public Utilities Tax collected for the period of 02.13.2014 to 03/05/2014	1,887.23	
		Special Fire Levy Acct.		1,887.23
3/25/14	Nutter Fort Payroll Account	Waste account's share of employees monthly dental insurance	367.49	
		Nutter Fort Payroll Account		367.49
3/26/14	WV State Auditor	50% of FY Ending 2013 Audit	3,000.00	
		WV State Auditor		3,000.00
3/26/14	Sandy's Hardware	Building materials for shop bathroom remodel	150.74	
		Sandy's Hardware		150.74
3/26/14	Advance Auto Parts	Batteries for salt truck	286.98	
		Advance Auto Parts		286.98
3/26/14	WV State Auditor	8% of FY Ending 2013 Audit - Waste	480.00	
		WV State Auditor		480.00
3/27/14	Quill Corporation	Trash bags, pledge, dish soap	63.28	
		Quill Corporation		63.28
3/27/14	Prescription Pest Control	Monthly pest control service	80.00	
		Prescription Pest Control		80.00
3/28/14	RVS Software	4% of cost for utility billing cards	26.11	
		RVS Software		26.11
3/28/14	Sandy's Hardware	Building materials for shop bathroom remodel	22.53	
		Sandy's Hardware		22.53
3/28/14	Frank Mano Jr.	1/4 cost of metal protector, diesel oil, injector & carb cleaner	78.75	
		Frank Mano Jr.		78.75
3/28/14	Advance Auto Parts	1/4 of the cost for (6) washer fluids & (6) antifreezes	23.24	
		Advance Auto Parts		23.24
3/28/14	Super America Group, Inc.	Chief 7 Fuel - March 2014	100.00	
		Engine 71 Fuel - March 2014	288.62	
		Engine 72 Fuel - March 2014	165.43	
		Squad 7 Fuel - March 2014	185.96	
		Tanker 7 Fuel - March 2014	65.39	
		Unit 74 Fuel - March 2014	101.20	
		Unit 75 Fuel - March 2014	156.68	
		Unit 76 Fuel - March 2014	209.32	
		Super America Group, Inc.		1,272.60
3/28/14	Woodford Oil Company	Squad 7 DEF Fluid	6.26	

3/28/14	Super America Group, Inc.	1/3 of cost for fuel - Jerry Riley Street Sweeper fuel	171.36 88.16	
		1/3 of cost for fuel - James Wolfe Street Dept Fuel	39.34 270.95	
		Police Jeep Fuel	56.25	
		Tanker 7 Fuel	98.84	
		Salt Removal Fuel	67.16	
		Super America Group, Inc.		792.06
3/28/14	Super America Group, Inc.	201 Fuel	161.51	
		202 Fuel	205.05	
		203 Fuel	287.28	
		204 Fuel	218.03	
		205 Fuel	288.52	
		206 Fuel	381.63	
		Super America Group, Inc.		1,542.02
3/28/14	Super America Group, Inc.	Garbage truck fuel	85.88	
		Super America Group, Inc.		85.88
3/28/14	RVS Software	26% of cost for utility billing cards - waste	169.65	
		RVS Software		169.65
3/28/14	Frank Mano Jr.	1/4 cost of metal protector, diesel oil, injector & carb cleaner - waste	78.74	
		Frank Mano Jr.		78.74
3/28/14	Advance Auto Parts	1/4 of the cost for (6) washer fluids & (6) antifreezes - Waste	23.23	
		Advance Auto Parts		23.23
3/31/14	Feline Excavation & Const	Awarded Contract Price for demolition of 1405 & 1405 1/2 Buckhannon Pike less 2.5% withheld as required by State of WV until a release from WV Tax & Revenue	12,187.50	
		Feline Excavation & Construction		12,187.50
3/31/14	Missouri KidsFirst	1000 Pinwheels for Child Abuse Prevention Month 2014	924.94	
		Missouri KidsFirst		924.94
3/31/14	John Deere Financial	Canvas tarp for blacktopping	94.99	
		John Deere Financial		94.99
3/31/14	Clarksburg Exponent/Tele	Advertisement in progress edition of newspaper	100.00	
		Clarksburg Exponent/Telegram		100.00
3/31/14	Feline Excavation & Const	B&O Tax @ 2% as verbal agreement to deduct from final payment	250.00	
		Feline Excavation & Construction		250.00
3/31/14	Feline Excavation & Const	2.5% of contract amount previously withheld and due after receiving release for WV State Department of Tax & Revenue	312.50	
		Feline Excavation & Construction		312.50
4/1/14	Waste Management	71.50 tons of waste @ \$45.35 per ton disposed for service period of 3/15/2014-3/31/2014.	3,242.55	
		Waste Management		3,242.55
4/1/14	Skasiks Quality Cleaners	Alterations & cleaning of uniforms for the Police Dept. for March 2014	95.00	
		Skasiks Quality Cleaners		95.00
4/1/14	Sandy's Hardware	Building materials for new shop bathroom	160.33	
		Sandy's Hardware		160.33
4/2/14	Xcel Service and Repair	Engine 71 Repairs - Alternator Rebuild	616.00	
		Xcel Service and Repair		616.00
4/2/14	MCM Business Systems	(1) case of paper	31.50	
		MCM Business Systems		31.50
4/2/14	Tire & Rubber, Inc.	Disposal of (16) passenger tires	24.00	
		Tire & Rubber, Inc.		24.00
4/2/14	Advance Auto Parts	(3) bottles of windshield washer fluid - police dept	6.87	
		Advance Auto Parts		6.87
4/3/14	Showstopper Graphics	(25) child abuse awareness yard signs w/stakes	300.00	
		Showstopper Graphics		300.00
4/3/14	MCM Business Systems	Monthly copier maintenance fee	53.17	
		MCM Business Systems		53.17
4/3/14	Sandy's Hardware	(3) fluorescent light fixtures & bulbs for wash bay of FD (used by all depts)	313.72	
		Sandy's Hardware		313.72
4/4/14	Family Dollar Store	Tote for Police Dept	10.00	
		Family Dollar Store		10.00
4/4/14	State Treasurer's Office	Monthly CVRF Collections	162.19	
		Monthly LETF Collections	40.54	
		Monthly Regional Jail Fee Collections	698.16	
		Monthly Community Corrections Collections	202.66	
		State Treasurer's Office		1,103.55
			<u>59,193.99</u>	<u>59,193.99</u>

**Water Board Account**  
**Purchase Journal**  
**For the Period From Mar 22, 2014 to Apr 4, 2014**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Name	Line Description	Debit Amount	Credit Amount
3/22/14	Bonnie Belle's	Donuts for WVRWA meeting Bonnie Belle's	18.00	18.00
3/22/14	Frontier	15% of monthly telephone service for all departments. Frontier	33.79	33.79
3/22/14	Amazon.com	LED Flashlight & floodlight for new water truck Amazon.com	192.73	192.73
3/22/14	Food Lion	Drinks for WVRWA meeting Food Lion	17.65	17.65
3/22/14	MonPower	15% of electric bill for all buildings MonPower	213.60	213.60
3/22/14	Dominion Hope	15% of monthly budgeted amount for all departments Dominion Hope	53.47	53.47
3/22/14	State Equipment Compa	1/3 of cost to repair backhoe (hydraulic tank filled with diesel fuel) State Equipment Company	180.43	180.43
3/22/14	A Hughes Supply Compa	(3) repair clamps A Hughes Supply Company	66.87	66.87
3/24/14	Nutter Fort Payroll Accou	Bi-weekly Oper. labor Bi-weekly transmisslon line repair Bi-weekly customer collection labor Nutter Fort Payroll Account	1,222.12 282.31 859.25	2,363.68
3/24/14	Nutter Fort Payroll Accou	Bi-weekly FICA/Medicare Tax Nutter Fort Payroll Account	178.78	178.78
3/24/14	The C.I. Thornburg Com	(1) socket for meters The C.I. Thornburg Company	19.95	19.95
3/25/14	Nutter Fort Payroll Accou	Water account's expense for employees monthly dental insurance Nutter Fort Payroll Account	367.49	367.49
3/26/14	Office of the State Audito	18% of FY Ending 2013 Audit Office of the State Auditor	960.00	960.00
3/27/14	Petty Cash Account	Fee for notice of address change Petty_Cash Account	0.57	0.57
3/28/14	Clarksburg Water Board	Water purchased monthly - 10,691,000 gallons @ \$3.129 per thousand purchased from 2/27/2014-3/28/2014 Clarksburg Water Board	33,452.14	33,452.14
3/28/14	RVS Software	30% of cost for utility billing cards RVS Software	195.77	195.77
3/28/14	Frank Mano Jr.	1/4 cost of metal protector, diesel oil, injector & carb cleaner Frank Mano Jr.	78.74	78.74
3/28/14	SuperAmerica Group	1/3 of cost for fuel - Jerry Riley 1/3 of cost for fuel - James Wolfe Water truck fuel SuperAmerica Group	171.37 39.33 275.02	485.72
4/1/14	Kansas State Bank	Monthly payment on water truck Kansas State Bank	544.89	544.89
			<u>39,424.27</u>	<u>39,424.27</u>

4/4/14 at 14:07:21.00

**Special Fire Levy Account**  
**Purchase Journal**  
**For the Period From Mar 22, 2014 to Apr 4, 2014**

Date	Account ID Account Descrip	Invoice/C	Line Description	Debit Amount	Credit Amount
3/22/14	706-59 Fire - Capitol Out Cash Basis	20888	48" lightbat, siren speaker, D2 led light  Electronic Communications of WV	1,807.00	1,807.00
3/22/14	706-59 Fire - Capitol Out Cash Basis	20957	Sirc, microphone, console, outlets for Unit 74 Electronic Communications of WV	776.00	776.00
3/24/14	706-59 Fire - Capitol Out Cash Basis	1136493	Pole saw, (2) backpack blowers, saw bar, chainsaws & supplies for new brush truck Marsh Lumber & Home Center	2,090.12	2,090.12
3/26/14	706-24 Fire - Audit Costs Cash Basis	14738	5% of FY Ending 2013 Audit  Office of the State Auditor	300.00	300.00
3/28/14	706-59 Fire - Capitol Out Cash Basis	V360334	Unit 74 leaf spring additions & driveshaft repairs Point Spring & Driveshaft Co.	907.26	907.26
4/3/14	706-41 Fire - Material & Cash Basis	4-182704	Thrust alignment on Unit 74  Bridgeport Tire & Supply	59.95	59.95
				<u>5,940.33</u>	<u>5,940.33</u>